

May 01 2019 Minutes- 6pm at Hallowell Fire Station, Coos Lane

RES Working Group

Attendees: Garry Hinkley, Paul Giguere, Burnham Martin, Deb Sewall, Ben Godsue, Maggie Newton, Rosemary Presnar

9/28/2019 updates towards project work completion; any follow-ups will be under future HCC efforts.

All Files located on Google Docs link:

https://drive.google.com/drive/folders/1630uwnQIFcpvQx_jLsDdzHRrQwRUcd4?usp=sharing

1. Review updated memos of understanding (MOUs proposed with Mountain Bike Association & Snowmobile club) and revised Management & Communication Plan for Recreation Commission
 - a. **Next Steps – agreed to move forward with Mgmt & Communication Plan with Recreation Commission; next Rec Com meeting is 5/22:**
 - i. **Rosemary** - will connect with Diano on next steps on MOUs from City perspective; Rosemary will be RES Steward. **(9/17 status: in process through on going Recreation Commission meetings, now every other month)**
 - ii. **Garry** – will send proposed MBA MOU to the association’s officers for review at their meeting on 5/7 **(9/17 status: complete and MOU (RP signed 6/10) in process for club signature)**
 - iii. **Paul** – will contact State on any concerns with snowmobile club support program and an MOU with a municipality; RES Steward would do assessment with MCR in the Fall prior snow season**(9/17 status: complete, no issues; MOU (RP signed 9/13) in process for club signature)**
 - iv. Group will walk RES for “spring” assessment on trail conditions and any needed maintenance and planned work within the next year; Burnham noted several wet spots especially by Beacon Rd intersection with Quarry Trail that will need some work. **Garry, Paul, Ben, Rosemary, Burnham** will all try to schedule walk week of 5/13. **Rosemary** will coordinate. **Garry** will try to connect with a Hallowell MBA member that to join effort. **(9/17 status: complete and trail assessment drafted 5/17 and sent - Rosemary RES steward for 2019)**
 - v. **Goals for RTCA/RES team at Rec Comm mtg on 5/22 are: a) update Rec Comm on progress; b) finalize mountain bike MOU; and c) report on any RES trail maintenance plans – completed.**
 - b. Consider 2019 Grant opportunities – TBD after Trail assessment
2. Review draft RES Boundary Survey –
 - a. Group noted it would be very valuable to resolve the issues around the Beacon Rd access, boundary lines, and triangle piece of land that is missing deed info in that area. This property would tie into future trail connectivity and/or trail head access and/or parking off of Winthrop Rd
 - b. Group asked about GIS information and if the survey company would provide
 - c. **Rosemary** is meeting with Property Committee on 5/2 and will bring forward these inputs. Also will send copy/pdf of draft survey report to RES group. **(9/17 status: final report from Main-Land still in process with Property Committee to submit questions from abutters by end of Sept 2019, HCC will continue follow-up with Property Committee)**
3. Updates on RES Trail Guide and Information pamphlet & trail signs - Rosemary

- a. RES guide/info/map sent to City Hall for posting on website for season permits and general info; long-term plans are to have a Recreation/Parks file area on City website (completed) and on hallowell.org (TBD, need to work with HABOT or Vision Hallowell) to promote all City parks/recreation opportunities.
 - b. Trail signs ordered for all trails noted in RES info pamphlet – in process. First phase completed in July 2019; second set of signs ordered in Sep 2019. Will also work with Rec Commission on entrance signage.
4. Review RTCA workplan for any remaining open items/accomplishments! v8.0 posted at above link.
- a. Over all the RTCA RES group has completed its work under current work plan except for follow-up on trail assessment, placing RES trail signs once received, and updating final report (observations/recommendations) by Sept.
 - b. Burnham is available until end of Sept, please let Rosemary know if folks have ideas on how best to utilize Burnham/NPS resource for any other RES related activities
 - c. Per current workplan, additional items need to be addressed beyond RES working group scope by City Hall, HCC, Rec Comm, or Tree Board coordination. Open items to be included in final report recommendations:
 - i. Restroom facilities and potable water at RES
 - ii. Determine next steps on RES Forest Mgmt Plan
 - iii. Ensure RES boundary survey is completed
 - iv. Continue volunteer network coordination/communications
 - v. Consider reorganization of City ordinances for Parks, Recreation, and Conservation governance
 - vi. Provide inputs to Comprehensive Plan 2020 to for vision and budget support for all City parks
5. Next RES Meeting and/or Work Day
- a. Spring Trail assessment at RES – week of 5/13 (time date tbd) – completed.
 - b. Rec Commission meeting on 5/22 – completed, meeting every other month.
 - c. Work days for signs and trail work – TBD by HCC and others
 - d. Once signs are up, Plan cookout at RES for RTCA team, key stakeholders, etc – Rosemary will coordinate some celebration activity!

FYIs –

May 14 Tree Board meeting

May 20 HCC meeting (7pm HFS), discussion on meadows/pollinators

May 22 Recreation Commission meeting