



HALLOWELL CONSERVATION COMMISSION MEETING
MONDAY, FEB 23 AT 6:30 PM
HALLOWELL FIRE STATION MEETING ROOM, COOS LANE
IN PERSON, ZOOM OPTION AVAILABLE *BY ADVANCE REQUEST*

Minutes Present –Jacqueline Crucet, Maureen Drouin, Hilary Neckles, Jean McWilliams, Rosemary Presnar, Sara Hodgkins, Jill Randall (quorum established). Minutes recorded by Jill. Zoom meeting due to the weather.

1. Agenda additions: Lyceum: **Jacqueline** will give welcome remarks on the 12th. **Hilary** will give welcome remarks on the 19th.
 - **Rosemary** will check with KLT to see if help is needed.
2. Draft minutes from January are approved.
3. Review cash accounting. HCC is holding \$1000 for trails and construction. **Jean** will see if the Rec committee would contribute to fees for site visit (\$400-\$500 cost) at the Res for invasive species plan.
4. List of known private property lots and owners allowing public access drafted by Rosemary. The file can be found [here](#). Will discuss at a future meeting.
5. Using Constant Contact for HCC e-news. Rosemary inquired with the City if we could add HCC e-news and it appears it can be done, depending on the package of Constant Contact. **Rosemary** will learn what package the City has to see if this is a possibility.
6. Maine Big Night update: steps include take the training online and take the test for a satisfactory score. Need to register the road and organize volunteers (ensuring safety) in order to submit data. Work needs to be done by around April 15. Because of the number of other HCC projects, we will not pursue joining the MBN network this year, will focus on this next year.
 - **Jean** will look into cost of purchasing twenty reflective vests of various sizes with or without the HCC logo. One vest example is [here](#).
7. No Recreation Commission update.
8. Web site update: Jill is still working on getting the site better organized and exploring use of subfolders.
9. Solar siting draft ordinance. Draft is [here](#); Reference material and relevant zoning ordinances are [here](#). We have a general framework that needs to be drafted in accordance with City ordinances, and must align with the Comprehensive Plan. DOER model updates the Maine Audubon model and is the most recent, provides an excellent basis. Need to include specific language with specific guidance and must fit in with existing land use ordinances. There is an example table in the Maine Audubon and DOER guidance documents that relates activities on one axis to existing land use districts on the other. There are detailed comments on the first draft. The goal is to have a draft out of HCC by March 30.
 - **Jacqueline** and **Maureen** will have a second draft by March 9th.

- **All** will review the next draft for discussion at the March 16 meeting for sending to external review by March 30.
10. FY2027 Budget Request. Request consists of justified expenditures totaling \$3000.
- **Hilary** will submit FY 2027 Budget Request to City Manager.
11. Hilary drafted an article for Spring Champion – [What Does Your Conservation Commission Do?](#)
- **All** should send any comments by Wednesday Feb 25 for submission to editors.
12. Next HCC Monthly meetings: 3/16; will decide if we will meet on 4/20 (Hilary away); then 5/18.

Adjourned 8:08