

# CITY OF HALLOWELL

ONE WINTHROP STREET  
HALLOWELL, MAINE 04347

## CITY COUNCIL

TEL: (207) 623-4021 FAX (207) 621- 8317

**ORDER 18-05:**  
**ADOPTION OF THE MUNICIPAL REVENUE BUDGET FOR FY 18/19**  
**(JULY 1, 2018 THROUGH JUNE 30, 2019).**

**BE IT ORDERED** by the Hallowell City Council that the following revenue budget by all departments is **ADOPTED**:

<b>REVENUE SOURCES</b>	<b>BUDGET</b>
<b>10 ADMINISTRATION</b>	
099 Carried forward from Prior FY	0
100 Excise Taxes – MV	365,000
110 Excise Taxes – Boats	2,200
147 Interest on Taxes	10,000
148 Interest – General Fund	2,000
149 Interest – Androscoggin	2,000
150 Fees: City Clerk	4,500
151 Vital Records Research	1,000
155 MV Fees	5,000
Total Administration	391,700
<b>16 CODE ENFORCEMENT</b>	
100 Building Permits	2,000
125 Sign Permits	300
150 Plumbing Permits	1,500
180 Historic District	0
190 Road Opening Permits	0
Total Code Enforcement	3,800
<b>17 STATE PAYMENTS</b>	
150 General Assistance	1,000
175 Homestead	75,000
250 Misc.	1,000
300 Revenue Sharing	130,000
325 BETE	13,000
350 DOT URIP Funds	16,604

400	Parks & Recreation Reimbursements	0
450	Tree Growth	500
500	Veterans Exemptions	1,500
	Total State Payments	238,604
18	RENT FEES	
150	Auditorium	2,000
175	Ball Field Rental	1,650
180	Recreation Areas	0
	Total Rental Revenues	3,650
19	REIMBURSEMENTS	
150	Insurance	5,000
350	Misc. Reimbursements	1,000
	Total Reimbursements	6,000
20	TREASURER	
100	Lien Costs	1,000
	Total Treasurer	1,000
30	POLICE DEPARTMENT	
110	Accident Reports	700
112	Dog Licenses	500
120	Fingerprinting	0
125	Concealed Weapons Permits	200
130	Parking Tickets	3,000
140	Sale of Rec Area Passes	500
150	Court Reimbursements	800
200	Special Duty	3,000
	Total Police Department	8,700
40	PUBLIC WORKS	
150	Sale of Metal	250
200	Cemetery Staffing Reimbursement	0
	Total Public Works	250
42	CEMETERY	
001	Operating Revenue Transfer	45,000
148	Interest Trust Fund	0
150	Burials	3,500
200	Centennial Association*	3,500
250	Perpetual Care*	1,500
300	Sale of Lots	1,500
310	Sale of Flowers	650
	Total Cemetery	55,650
	(*dedicated revenues for Trust Fund)	
61	CONSERVATION	
130	Donations	500
	Total Conservation	500

62	RECREATION	
100	Registration	35,400
101	Lunch	2,600
102	Community Donations	6,000
	Total Recreation	44,000

TOTAL REVENUES 753,854

BE IT FURTHER ORDERED by the Hallowell City Council that:

The Administration is authorized to accept and expend, on behalf of the City; Federal and/or State funds which may be received, from time to time, in the form of grants or for other purposes, including, but not limited to Municipal Revenue Sharing, Local Road Assistance, State Aid to Education, Public Library, State Aid per capita, Civil Emergency Funds, Snowmobile Registration Funds, Tree Growth Reimbursement Funds, General Assistance Reimbursement Funds, Community Development Block Grants (CDBG), Economic Development Administration (EDA) Grants, Federal Emergency Management Administration (FEMA) Grants, U.S. Fire Administration Grants, Police Grants, Fuel Tax Reimbursement, and to act on anything relative thereto.

First Reading: April 9, 2018  
 Second Reading: June 11, 2018  
 Public Hearing: August 13, 2018  
 Third Reading: August 13, 2018  
 Effective Date: July 1, 2018

ORDERED by the City Council of the City of Hallowell

S/  
 \_\_\_\_\_  
 Mark L. Walker  
 Mayor

S/  
 \_\_\_\_\_  
 Michael V. Frett  
 Councilor, Ward 2

S/  
 \_\_\_\_\_  
 George D. Lapointe  
 Councilor-at-Large

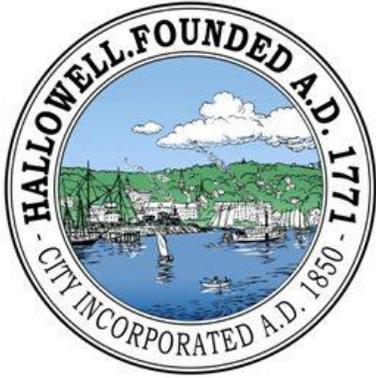
S/  
 \_\_\_\_\_  
 Kara T. Walker  
 Councilor, Ward 3

S/  
 \_\_\_\_\_  
 Lynn F. Irish  
 Councilor-at-Large

S/  
 \_\_\_\_\_  
 Diano Circo  
 Councilor, Ward 4

S/  
 \_\_\_\_\_  
 Maureen P. AuCoin  
 Councilor, Ward 1

S/  
 \_\_\_\_\_  
 Lisa M. Harvey-McPherson  
 Councilor, Ward 5



# CITY OF HALLOWELL

ONE WINTHROP STREET  
HALLOWELL, MAINE 04347

## CITY COUNCIL

TEL: (207) 623-4021 FAX (207) 621- 8317

**ORDER 18-10:  
REVISION OF ORDER 18-05 ADOPTION OF THE  
MUNICIPAL REVENUE BUDGET FOR FY 18/19  
(JULY 1, 2018 THROUGH JUNE 30, 2019).**

BE IT ORDERED by the Hallowell City Council that the Revenue Budget by all departments adopted on August 13, 2018 is REVISED as follows:

<b>REVENUE SOURCES</b>	<b>BUDGET</b>
<b>10 ADMINISTRATION</b>	
099 Carried forward from Prior FY	225,000
100 Excise Taxes – MV	365,000
110 Excise Taxes – Boats	2,200
147 Interest on Taxes	10,000
148 Interest – General Fund	2,000
149 Interest – Androscoggin	2,000
150 Fees: City Clerk	4,500
151 Vital Records Research	1,000
155 MV Fees	5,000
Total Administration	616,700
<b>16 CODE ENFORCEMENT</b>	
100 Building Permits	2,000
125 Sign Permits	300
150 Plumbing Permits	1,500
180 Historic District	0
190 Road Opening Permits	0
Total Code Enforcement	3,800
<b>17 STATE PAYMENTS</b>	
150 General Assistance	1,000
175 Homestead	75,000
250 Misc.	1,000
300 Revenue Sharing	130,000
325 BETE	13,000
350 DOT URIP Funds	16,604
400 Parks & Recreation Reimbursements	0
450 Tree Growth	500

500	Veterans Exemptions	1,500
	Total State Payments	238,604
18	RENT FEES	
150	Auditorium	2,000
175	Ball Field Rental	1,650
180	Recreation Areas	0
	Total Rental Revenues	3,650
19	REIMBURSEMENTS	
150	Insurance	5,000
350	Misc. Reimbursements	1,000
	Total Reimbursements	6,000
20	TREASURER	
100	Lien Costs	1,000
	Total Treasurer	1,000
30	POLICE DEPARTMENT	
110	Accident Reports	700
112	Dog Licenses	500
120	Fingerprinting	0
125	Concealed Weapons Permits	200
130	Parking Tickets	3,000
140	Sale of Rec Area Passes	500
150	Court Reimbursements	800
200	Special Duty	3,000
	Total Police Department	8,700
40	PUBLIC WORKS	
150	Sale of Metal	250
200	Cemetery Staffing Reimbursement	0
	Total Public Works	250
42	CEMETERY	
001	Operating Revenue Transfer	45,000
148	Interest Trust Fund	0
150	Burials	3,500
200	Centennial Association*	3,500
250	Perpetual Care*	1,500
300	Sale of Lots	1,500
310	Sale of Flowers	650
	Total Cemetery	55,650
	(*dedicated revenues for Trust Fund)	
61	CONSERVATION	
130	Donations	500
	Total Conservation	500
62	RECREATION	
100	Registration	35,400

101	Lunch	2,600
102	Community Donations	6,000
	Total Recreation	44,000

TOTAL REVENUES 978,854

BE IT FURTHER ORDERED by the Hallowell City Council that:

The Administration is authorized to accept and expend, on behalf of the City; Federal and/or State funds which may be received, from time to time, in the form of grants or for other purposes, including, but not limited to Municipal Revenue Sharing, Local Road Assistance, State Aid to Education, Public Library, State Aid per capita, Civil Emergency Funds, Snowmobile Registration Funds, Tree Growth Reimbursement Funds, General Assistance Reimbursement Funds, Community Development Block Grants (CDBG), Economic Development Administration (EDA) Grants, Federal Emergency Management Administration (FEMA) Grants, U.S. Fire Administration Grants, Police Grants, Fuel Tax Reimbursement, and to act on anything relative thereto.

Effective Date: July 1, 2018

Dated: October 9, 2018

ORDERED by the City Council of the City of Hallowell

S/  
 \_\_\_\_\_  
 Mark L. Walker  
 Mayor

S/  
 \_\_\_\_\_  
 Michael V. Frett  
 Councilor, Ward 2

S/  
 \_\_\_\_\_  
 George D. Lapointe  
 Councilor-at-Large

S/  
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 Kara T. Walker  
 Councilor, Ward 3

S/  
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 Lynn F. Irish  
 Councilor-at-Large

S/  
 \_\_\_\_\_  
 Diano Circo  
 Councilor, Ward 4

S/  
 \_\_\_\_\_  
 Kate Dufour  
 Councilor, Ward 1

S/  
 \_\_\_\_\_  
 Lisa M. Harvey-McPherson  
 Councilor, Ward 5

**Revenue Budget**  
**Approved 8/13/2018**  
**Revised 10/9/2018**

**Dept: 10 ADMINISTRATION**

099 CARRIED FORWARD FROM PRIOR FY	225,000.00
100 MOTOR VEHICLE EXCISE	365,000.00
110 BOAT EXCISE	2,200.00
145 PROPERTY TAX REVENUES	4,882,216.43
147 INTEREST/COSTS ON TAXES	10,000.00
148 INTEREST EARNED - GENERAL FUND	2,000.00
149 ANDROSCOGGIN BANK INTEREST	2,000.00
150 FEES FOR LICS.& REGISTRATIONS	4,500.00
151 VITAL RECORDS RESEARCH	1,000.00
155 REG/RE-REG FEES	5,000.00

Decreased due to Rapid Renewal

**ADMINISTRATION 5,498,916.43**

**Dept: 16 CODE ENFORCEMENT**

100 BUILDING PERMITS	2,000.00
125 SIGN PERMITS	300.00
150 PLUMBING PERMITS -CITY SHARE	1,500.00

**CODE ENFORCEMENT 3,800.00**

**Dept: 17 STATE PAYMENTS TO CITY**

150 GENERAL ASSISTANCE REIMB	1,000.00
175 HOMESTEAD EXEMPTION	107,365.00
250 MISCELLANEOUS PYMTS	1,000.00
300 STATE REVENUE SHARING	130,000.00
2.5% increase (Kate's 2/19 spreadsheet)	
325 BETE REIMBURSEMENT	15,675.94
350 URIP FUNDS	16,604.00
450 TREE GROWTH	500.00
500 VETERANS EXEMPTIONS	1,500.00

**STATE PAYMENTS TO CITY   273,644.94**

**Dept: 18 RENTAL REVENUES**

150 AUDITORIUM RENT	2,000.00
175 BALL FIELD RENT	1,650.00
Ball field is in poor shape; league moved to Augusta	

**RENTAL REVENUES 3,650.00**

**Dept: 19 REIMBURSEMENTS**

150 INSURANCE	5,000.00
350 ALL OTHER REIMBURSEMENTS	1,000.00
<b>REIMBURSEMENTS</b>	<b>6,000.00</b>

**Dept: 20 TREASURER**

100 LIEN COSTS

1,000.00

**TREASURER**

**1,000.00**

**Dept: 30 POLICE DEPARTMENT**

110 ACCIDENT REPORTS	700.00
112 DOG LICENSING FEES	500.00
125 CONCEALED WEAPON PERMITS	200.00
130 PARKING TICKETS	3,000.00
140 SALE OF REC AREA PASSES	500.00
150 COURT REIMBURSEMENT	800.00
200 SPECIAL DUTY REIMBURSEMENT	3,000.00

Adjusted to reflect increase in hourly  
billing rate from \$40 to \$50 @ 4 hour  
minimum

**POLICE DEPARTMENT 8,700.00**

**Dept: 40 PUBLIC WORKS**

150 SALE OF METAL

250.00

**PUBLIC WORKS**

**250.00**

**Dept: 42 CEMETERY DEPARTMENT**

001 OPERATING REVENUE TRANSFER IN OPERATING TRANSFER REVENUE PORTLAND TRUST	45,000.00
150 BURIALS	3,500.00
200 CENTENNIAL ASSOC	3,500.00
250 PERPETUAL CARE 8 @ \$150 ea	1,500.00
300 SALE OF LOTS 8 @ \$150 ea.	1,500.00
310 SALE OF FLOWERS	650.00
<b>CEMETERY DEPARTMENT</b>	<b>55,650.00</b>

**Dept: 61 CONSERVATION**

130 DONATIONS

500.00

**CONSERVATION**

**500.00**

**Dept: 62 RECREATION**

100 REGISTRATION FEES	35,400.00
101 LUNCH PROGRAM	2,600.00
102 COMMUNITY DONATIONS	6,000.00

**RECREATION 44,000.00**

**REVENUE TOTALS: 5,896,111.37**