

**CITY OF HALLOWELL
FINANCE COMMITTEE
DRAFT AGENDA
3 June 2020
Meeting by webinar**

1. Introductions
2. Budget discussion and adjustment to prepare first reading of FY21 budget
3. Draft letter to DECD, to Council at next meeting
4. Budget timing & process
5. Updates – impacts of COVID19 emergency (Note – this agenda topic is for a general discussion on new information since the last Finance Committee meeting. It is important to stress that new information might not be available)
6. Other business

Date	Budget Item
January 15:	Capital Improvement Requests
Feb 5:	Year to Date Spending in General Fund; TIF fund discussion
Feb 10:	Regular Council Meeting
Feb 19:	Preview of Draft FY21 Expense and Revenue Budget (Revenue will be early projection / estimate of City and State)
March 4:	Line item expense and revenue budget requests: TIF, Capital Improvements
March 9:	Regular Council Meeting
March 18:	COVID update
April 1:	Line item expense and revenue budget requests: Police, Fire, Special Duty, Communications, Health, Public Works, Winter Roads, Cemetery, Recycling, City Parks, Forestry, Conservation
April 13:	Regular Council Meeting - Budget Update
April 15:	Moved to April 22
April 22:	Line item expense and revenue budget requests: Treasurer, Assessor, Debt Service, Insurance, Utilities, General Assistance, CEO, Planning Board, Admin, Council, Election, Legal, Recreation, RSU2, County Taxes, State Payments to City
May 6:	Moved to May 13
May 11:	Regular Council Meeting - Budget Update
May 13:	TIF, Capital Improvements (revisited)
May 20:	Line item expense and revenue budget requests: Professional Assessments, Library, Community Services, Rental Revenue
June 3:	TBD
June 8:	Regular Council Meeting - First Reading
June 17:	TBD