



CITY OF HALLOWELL

ONE WINTHROP STREET
HALLOWELL, MAINE 04347

NATE RUDY, CITY MANAGER
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May 1, 2020

To the Citizens and Friends of Hallowell:

The City's last executive order was issued one month ago and our understanding of the Coronavirus has evolved, even as time seems to have stood still in our daily lives. I appreciate the endurance, patience, and commitment that my co-workers on Hallowell's City staff have demonstrated in the line of service, and applaud the Mayor and City Council for their efforts with proposed City supports to respond to hardships that our small businesses are facing.

I have reviewed the State's business reopening plan with my coworkers and the City's Emergency Operations Center Staff. Based on our findings, and because we will still be in Phase I of the State reopening plan through May 31, I am extending the measures we have already made to protect Hallowell community health. These measures, which were instituted by City Order 20-03, are extended through May 31, 2020 in Order 20-04, along with these additional measures:

1. On recommendation from the Hallowell Conservation Commission, the RES park gate will remain closed to reduce potential health risks to staff and the public, and to allow us time to issue RES parking permits when City offices reopen. People may still park in spaces at the gate and walk in, but on-street parking is not permitted.
2. City Council and Planning Board business will continue to be conducted remotely via remote meeting technology. General meetings of City committees may be resumed via remote meeting technology, per the discretion of the Committee Chairs, and will be conducted with public notice and with written minutes submitted to the City Clerk.

Although City buildings will remain closed to the public at this time, we hope to safely reopen as part of the statewide effort to "flatten the curve" in Coronavirus spread, as soon as possible. As a reminder, we send regular messages and information about Coronavirus related topics through our Facebook and website home page. Also, you may have received a mailer or flyer with information about

how to access City services, and alternatives as needed for services that we cannot currently offer.

I ask that everyone please follow the State guidelines for wearing a mask or face covering in public, which will help us protect health care professionals, first responders, first preventers, and essential workers, as well as friends, neighbors, and family members who may have a higher risk of contracting COVID-19. Let's remember that some people in our community may have health conditions that would be exacerbated by the virus. Wearing a mask is a personal choice that could make a difference in another person's life, and also in your own.

Please make every effort to stay safe and stay healthy, and take good care of yourselves and your blessings.

Respectfully yours,

S/

Nate Rudy
City Manager



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ORDER OF THE CITY MANAGER

Order 20-04

Pursuant to Sections 4-910 through 4-924 of the City of Hallowell Revised Code of Ordinances (1997), the City Manager hereby finds and orders as follows:

WHEREAS, the risk of community spread of COVID-19 seriously impacts the life, health and safety of the public, and public health is imperiled by the person-to-person spread of COVID-19; and

WHEREAS, Janet Mills, the Governor of the State of Maine, declared a Civil State of Emergency on March 15 related to the spread of novel coronavirus disease 2019 ("COVID-19") and renewed that order on April 14, 2020; and

WHEREAS, The City of Hallowell declared under Order 20-01 a city-wide State of Emergency due to imminent civil emergency effective March 18; and

WHEREAS, the Hallowell City Council voted unanimously to declare Order 20-02, extending the city-wide State of Emergency effective March 23; and

WHEREAS, Janet Mills, the Governor of the State of Maine, issued an Executive Order effective March 25, 2020 mandating that all non-essential businesses and operations in Maine close their physical locations that are public facing and extended that order through May 31, 2020; and

WHEREAS, Janet Mills, the Governor of the State of Maine, issued an Executive Order effective April 2, 2020 requiring people living in Maine to stay at home at all times unless for an essential job or an essential personal reason and extended that order through May 31, 2020;

NOW THEREFORE, pursuant to the powers vested in me through the statutes of the State of Maine, Sections 4-910 through 4-924 of the City of Hallowell Revised Code of Ordinances (1997), and common law authority to protect the public's health, safety and welfare in the event of an emergency, I, Nathaniel Rudy, City Manager of the City of Hallowell, in consultation with the Mayor, do hereby ORDER as follows:

City buildings and the playground at Vaughan Field will remain closed to the general public through May 31, 2020, except as necessary for delivery of essential services as determined by the City Manager and following the Governor's Executive Orders.

City committees will conduct business via remote meeting technology, at the discretion of the Committee Chairs.

City Public Works Department employees will remain engaged with seasonal duties. Due to the space limitations at the Public Works garage, which could increase exposure and person-to-person transmission of the virus and other illnesses, the Highway Foreman will have discretion to allow employees to remain at home under active, on-call status during their core business hours when they are not working due to poor weather or other extenuating conditions.

City Hall administrative offices (Clerk, Treasurer, CEO, Manager) will remain open at this time, for essential services only, and staff will report to the office on a reduced and rotating schedule, to reduce exposure and person-to-person transmission of the virus and other illnesses.

The RES gate will remain closed until Monday, June 1, 2020.

This Order shall be effective immediately and the directives issued under it and previous Orders 20-01, 20-02, and 20-03 shall remain in effect until the City Manager is satisfied that the Civil Emergency no longer exists and terminates the emergency proclamations by another proclamation.

S/
Nathaniel Rudy, City Manager

May 1, 2020
Friday, May 1, 2020