



# CITY OF HALLOWELL, MAINE

Web Site: <http://hallowell.govoffice.com/>

## CITY COUNCIL MEETING TUESDAY, OCTOBER 14, 2025 AT 6:00 PM

THIS MEETING WAS IN-PERSON AT CITY HALL AND VIA ZOOM

### MINUTES

**1. CALL TO ORDER:**

Mayor George Lapointe called the meeting to order at 6:00 p.m. and then read the meeting guidelines.

**2. COUNCILORS PRESENT:**

Scott Cooper, Walter McKee, Karen Knox, Michael Frett, Benjamin Gagnon, Danielle Obery, and Lauren McPherson.

Also present were City Manager Ross McLellan, City Clerk Lisa Gilliam and several members of the community.

**3. ADJUSTMENTS TO THE AGENDA:**

None.

**4. COMMENTS/QUESTIONS IN PERSON FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA BUT GERMANE TO CITY BUSINESS:**

None.

**5. PUBLIC HEARING FOR A MARIJUANA BUSINESS LICENSE RENEWAL (RETAIL SELLER – ADULT USE) FOR HOMEGROWN OF HALLOWELL LLC, WHICH IS LOCATED AT 109 WATER STREET IN HALLOWELL:**

Mayor Lapointe opened the Public Hearing at 6:03 p.m. With no comments made by the public, the Mayor closed the Public Hearing at 6:04 p.m.

**6. PUBLIC HEARING FOR THE PROPOSED ORDINANCE RELATING TO GENERAL ASSISTANCE:**

Mayor Lapointe opened the Public Hearing at 6:04 p.m. Mayor Lapointe stated the updates were made due to changes at the state level. With no public comments made, the Mayor closed the Public Hearing at 6:05 p.m.

**7. PUBLIC HEARING FOR THE SECOND READING OF THE PROPOSED ORDINANCE TO AMEND CHAPTER 9 TO COMPLY WITH LD 2003 AFFORDABLE HOUSING REQUIREMENTS:**

Mayor Lapointe opened the Public Hearing at 6:06 p.m. With no comments made by the public, the Mayor closed the public hearing at 6:07 p.m.

**8. OTHER BUSINESS:**

a. Consideration of a Marijuana Business License Renewal (Retail Seller – Adult Use) For Homegrown of Hallowell LLC, which is Located At 109 Water Street in Hallowell:

Motion by Councilor Frett for the City Council to approve the authorization of a Marijuana Business License for Homegrown of Hallowell LLC, which is Located at 109 Water Street in Hallowell; motion seconded by Councilor Obery. Motion carried 7-0.

b. Consideration of a Municipal Parade Application for the Hallowell Halloween Parade scheduled for Saturday, October 25, 2025 at 6pm; this Parade is sponsored by the Hallowell Area Board of Trade.

Motion by Councilor Frett for the City Council to approve the Municipal Parade Application for the Hallowell Halloween Parade which is scheduled for Saturday, October 25<sup>th</sup> at 6pm; motion seconded by Councilor Obery. Discussion followed. It was noted that the Fire Department will be present during the scheduled bon fire at Granite City Park following the parade. Motion carried by unanimous vote 7-0.

**9. FIRST READING OF AMENDMENTS TO THE GENERAL ASSISTANCE ORDINANCE, CHAPTER 10, AND APPENDICES A-G:**

Motion by Councilor McKee to approve the first reading of Amendments to the City of Hallowell's General Assistance Ordinance, Chapter 10, and Appendices A-G; motion seconded by Councilor Knox. Motion carried by unanimous vote 7-0.

Motion by Councilor McKee to suspend the rules requiring three separate day readings; motion seconded by Councilor Obery. Motion carried by unanimous vote 7-0.

**10. SECOND READING OF AMENDMENTS TO THE GENERAL ASSISTANCE ORDINANCE, CHAPTER 10, AND APPENDICES A-G:**

Motion by Councilor Knox to approve the second reading of Amendments to the City of Hallowell's General Assistance Ordinance, Chapter 10, and Appendices A-G; motion seconded by Councilor McKee. Motion carried 7-0.

Motion by Councilor Obery to move to waive separate day readings requirements of Article II, Section 9(d) of the City Charter by enacting the proposed amendments to Chapter 10, Appendices A-G as an Emergency so that it can comply with MMA General Assistance Guidelines which have been amended, and that this Ordinance shall be effective immediately; Motion seconded by Councilor McKee. Motion carried by unanimous vote 7-0.

**11. THIRD READING OF AMENDMENTS TO THE GENERAL ASSISTANCE ORDINANCE, CHAPTER 10, AND APPENDICES A-G:**

Motion by Councilor Knox to approve the third reading of Amendments to the City of Hallowell's General Assistance Ordinance, Chapter 10, and Appendices A-G; motion seconded by Councilor Obery. Motion carried 7-0.

**12. SECOND READING OF THE PROPOSED ORDINANCE TO AMEND CHAPTER 9 TO COMPLY WITH LD 2003 AFFORDABLE HOUSING REQUIREMENTS:**

Motion by Councilor McKee for the City Council to approve the Second Reading of the Proposed Ordinance to Amend Chapter 9 to comply with LD 2003 Affordable Housing Requirements; motion seconded by Councilor Frett. Motion carried by unanimous vote 7-0.

**13. DISCUSSION AND POSSIBLE ACTION ON THE OPERATION OF THE CITY BRUSH DUMP:**

Motion by Councilor McKee to send this discussion to the Property Committee; motion seconded by Councilor Obery. Discussion followed. Motion carried by unanimous vote 7-0.

**14. DISCUSSION AND POSSIBLE ACTION ON THE RENEWAL CONTRACT FOR GASLIGHT THEATRE:**

Motion by Councilor McKee to approve the Renewal Contract for Gaslight Theatre with the changes discussed; motion seconded by Councilor Frett. Motion carried by unanimous vote 7-0.

**15. TRAFFIC CALMING DISCUSSION WITH POSSIBLE REFERRAL TO PERSONEL AND PUBLIC SAFETY COMMITTEE:**

Motion by Councilor Knox to refer this discussion to the Public Safety Committee so that the proper traffic concerns can be addressed; motion seconded by Councilor Obery. A brief discussion followed. Motion carried by unanimous vote 7-0.

**16. CONSENT AGENDA:**

- a. City Council Meeting Minutes: September 8, 2025
  - c. Roll of Accounts for June 2025 in the amount of \$827,529.07
  - d. Department/Office Reports: Treasurer, Public Works, Code Enforcement Officer, Fire Department
- Motion by Councilor Obery to approve the consent agenda as presented; motion seconded by Councilor McKee. Motion carried by unanimous vote 7-0.

**17. CITY MANAGER'S REPORT:**

City Manager Ross McLellan reviewed his monthly report with the City Council. Some of the topics included the estimate for a new roof at City Hall, having a consultant do a workshop with the City Council on TIF's, and the recent tour of the Superintendent's Office for possible future use as a voting location.

**18. CONSENT AGENDA – PRESENTATION OF COUNCIL COMMITTEE REPORTS AND OTHER COMMITTEE REPORTS:**

- a. Age Friendly
- b. Historic Hallowell
- c. RSU2 Board of Directors
- d. Tree Board
- e. Conservation Commission

Motion by Councilor Obery to approve the Consent Agenda as presented; motion seconded by Councilor McKee.  
Motion carried by unanimous vote 7-0.

**19. MAYOR’S REPORT/APPOINTMENTS:**

- Kieran Kammerer – Arts & Cultural Committee
- Jill Randall – Hallowell Conservation Committee
- David McIntosh – Recreation Committee

Motion by Councilor McKee to approve the Mayor’s Appointments as presented; motion seconded by Councilor Knox. Motion carried by unanimous vote 7-0.

A discussion concerning the parking access at Cotton Mill Apartments started in reference to the Police Chief enforcing parking violations at the apartment complex. Motion by Councilor McKee to refer this topic to the Public Safety Committee for further discussion; motion seconded by Councilor Gagnon. Motion carried by unanimous vote 7-0.

Mayor Lapointe said he would have more nominations for appointments at the November meeting.

**20. ADJOURNMENT:**

Motion by Councilor McKee to adjourn the meeting; motion seconded by Councilor Cooper. Motion carried by unanimous vote 7-0.

Meeting adjourned at 7:08 p.m.

Respectfully submitted by:  
Lisa J. Gilliam, City Clerk