

CITY OF HALLOWELL, MAINE
City Council Meeting Minutes of October 7, 2019
Web Site: <http://hallowell.govoffice.com/>

1. **Mayor Walker called the meeting to order at 6 p.m.**
2. **COUNCILORS-AT-LARGE LAPOINTE, AU COIN, COUNCILORS DUFOUR, FRETT, WALKER, WYNNE WERE PRESENT. COUNCILOR CIRCO WAS ABSENT.**
3. **PUBLIC HEARING – AMENDMENTS TO THE GENERAL ASSISTANCE ORDINANCE:** Mayor Walker opened the public hearing at 6:00 p.m. There were no questions/comments from the public. Mayor Walker declared the public hearing closed at 6:01 p.m.
4. **COMMENTS/QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA:** Scott Baker, President, spoke on behalf of the Elm Street Condo Association who have very high concerns of the erosion caused by water that has been running down Elm Street during the winter and spring months from Second Street. He asked for someone from the City to come to Elm Street and determine why this has happened and what needs to be done to stop further occurrence in the future. Highway Foreman Chris Buck will visit the site and report back to the Highway Committee.
5. **ADJUSTMENTS TO THE AGENDA:** None
6. **VISIT FROM RSU #2 SUPERINTENDENT:**
RSU #2 Superintendent Cheri Towle, Ed. D., was not present to address the City Council.
7. **OTHER BUSINESS:**
 - a. **HABOT Hallowell Halloween Parade on Water Street, Saturday October 26, 2019 at 7 PM**
Lapointe-Walker- Moved to approve this request. Unanimously approved
8. **CONSENT AGENDA:**
 - a. City Council Minutes for September 9 Regular Meeting.
 - b. Roll of Accounts for October 7, 2019.
 - c. Department/Office Reports: Treasurer, Public Works, Police, Code Enforcement, Fire.

AuCoin-Lapointe- Motioned to accept the consent agenda with a change to City Council Meeting Minutes for September 9, 2019. Unanimously approved
9. **REPORT FROM DOG PARK CLOSURE CITIZEN INPUT MEETING:**

Councilor Dufour presented a summary of the September 19th Public Meeting on the Temporary Dog Park Closure. Based upon feedback from citizens, Councilor Dufour recommended the following criteria in order to reopen the park before the year's end: Sanction Councilor AuCoin's clean-up event, Sunday October 20th; Direct a City Council Committee or other volunteer group to identify a dog park point person and develop the process necessary to address issues as they arise; Direct City staff to establish a fund allowing interested parties to make voluntary financial contributions to support clean-up events and on-going maintenance; Purchase and install at least one dog waste station before April 1, 2020. On a park related note, Councilor Dufour also addressed with Council the lack of fencing around the basketball court located in the park's parking area. Users are concerned that they may get hurt when trying to retrieve a ball that has gone down the overgrown gullies that flank two sides of the court's perimeter.

Lapointe-AuCoin-Motioned to accept Councilor Dufour's report and adopt her recommendations. Council authorizes the City Manager to reopen the Park if/when it meets Public Works recommendations. Unanimously approved

10. ADOPTION OF MOTOR VEHICLE AGENT FEE INCREASES:

Dufour-Au Coin-Motioned to approve the adoption of Motor Vehicle Agent Fee increases from \$3 to \$5 for re-registrations (\$6 for non-residents) and from \$4 to \$6 for new registrations (\$7 for non-residents).
Vote: 5 Yea (Lapointe, AuCoin, Dufour, Frett, Walker) 1 Nay (Wynne) Motion passed

11. FIRST READING OF AMENDMENTS TO GENERAL ASSISTANCE ORDINANCE, CHAPTER 10, APPENDICES A-D & APPENDIX H:

Lapointe-Au Coin-Motioned to approve the first reading of amendments to City of Hallowell's General Assistance Ordinance, Chapter 10, Appendices A-D & Appendix H. Unanimously approved

Lapointe-Dufour- Moved to suspend the rules requiring three separate day readings. Unanimously approved

12. SECOND READING OF AMENDMENTS TO GENERAL ASSISTANCE ORDINANCE, CHAPTER 10, APPENDICES A-D & APPENDIX H:

Lapointe-Dufour- Motioned to approve the second reading of amendments to City of Hallowell's General Assistance Ordinance, Chapter 10, Appendices A-D & Appendix H. Unanimously approved

Lapointe-Walker-Moved to waive separate day readings requirements of Article II, Section 9(d) of City Charter by enacting the proposed amendments to Chapter 10, Appendices A-D & Appendix H as an emergency so that it can comply with MMA General Assistance Guidelines which have been amended, and that this Ordinance shall be effective immediately. Unanimously approved

13. THIRD READING OF AMENDMENTS TO GENERAL ASSISTANCE ORDINANCE, CHAPTER 10, APPENDICES A-D & APPENDIX H:

Lapointe-Dufour-Motioned to approve the third reading of amendments to City of Hallowell's General Assistance Ordinance, Chapter 10, Appendices A-D & Appendix H. Unanimously approved

14. THIRD READING – SECTION 9-637 SIGNS:

Lapointe - Motioned to approve the Third Reading to repeal in its entirety and be replaced with SECTION 9-637 SIGNS of the Revised Code of Ordinances, City of Hallowell. Motion failed because of the lack of a Second

Frett-Lapointe-Motioned to approve the Third Reading to repeal in its entirety and be replaced with SECTION 9-637 SIGNS of the Revised Code of Ordinances, City of Hallowell with an amendment to Section 1, Item 10 D; Strike out the last sentence. (The lowest portion of any flag shall be at least seven (7) feet above the finished grade of the street or sidewalk.)

2 Yea (Frett, Lapointe) 4 Nay (Dufour, AuCoin, Walker, Wynne) Motion failed

Lapointe-Dufour-Motioned to approve the Third Reading to repeal in its entirety and be replaced with SECTION 9-637 SIGNS of the Revised Code of Ordinances, City of Hallowell with an amendment to Section 1, Item 10 D as follows: Flags shall be mounted at a sufficient height and angle such that they do not impede visibility or movement of pedestrians or motorists as determined by the Code Enforcement Officer. Strike out the last sentence. (The lowest portion of any flag shall be at least seven (7) feet above the finished grade of the street or sidewalk.) Unanimously approved

15. THIRD READING – SECTION 4-405 NO PARKING AREAS:

Lapointe-Wynne-Motioned to approve the Third Reading to amend **SECTION 4-405 NO PARKING AREAS** of the Revised Code of Ordinances, City of Hallowell. Unanimously approved

16. THIRD READING – SECTION 4-611 SHOOTING OF BOWS, PROJECTILE INSTRUMENTS REGULATED:

Lapointe-Au Coin-Motioned to approve the Third Reading to amend **SECTION 4-611 SHOOTING OF BOWS, PROJECTILE INSTRUMENTS REGULATED**, of the Revised Code of Ordinances, City of Hallowell. Unanimously approved

17. PRESENTATION OF COUNCIL COMMITTEE REPORTS AND OTHER COMMITTEE REPORTS:

- a. All-Age-Friendly Committee- Council Members commented favorably on the Newsletter.
- b. Hallowell Arts and Cultural Committee Minutes of September 25, 2019 were submitted.
- c. Finance Committee- Councilor Lapointe reported that the Finance Committee is meeting October 15, 2019. Agenda items will be: a) Items taken from the City Manager’s Memo to Finance Committee Members and b) Discussion of the Budget process for next year. City/ Hubbard Free Library Working Group will be meeting this Thursday October 10th. Councilor Lapointe hopes to have something to report back to the Council at next month’s meeting.
- d. Hallowell Recreation Area (RES) Trail Working Group Final Report was submitted.

18. MAYOR’S APPOINTMENTS / REPORT:

- a. Appointment of Anne Kromhout to the Hallowell Arts & Cultural Committee (representing Hubbard Free Library)
- b. Appointment of Chris Cote to the Hallowell Arts & Cultural Committee (member at large)

Walker-Au Coin- Moved to ratify the Mayor’s appointments. Unanimously approved

Mayor Walker read an amended mission statement of the Hallowell Arts & Cultural Committee:
“To Build and Strengthen Community Relationships through the Arts and Promote Our Diverse Cultural Assets”

Mayor Walker will not be attending next month’s regular meeting, November 12, 2019.

19. STEVENS COMMONS LOAN PARTIAL RELEASE FOR CDBG FORGIVABLE LOAN:

Mastway Development proposes a partial release of the mortgage placed on the Flagg Dummer Building as part of the terms of the City’s CDBG forgivable loan. City Manager Rudy added that Mastway plans to sell this property to a developer who intends to put market rate apartments into the facility.

Lapointe-Frett-Motioned to direct the City Manager to execute the mortgage release as submitted. Unanimously approved

20. CITY MANAGER’S APPOINTMENTS / REPORT: No additions or changes to the report submitted.

21. Lapointe-Dufour- Motioned to adjourn the meeting at 7:25 p.m. Unanimously approved

Diane Polky
City Clerk