



CITY OF HALLOWELL

ONE WINTHROP STREET
HALLOWELL, MAINE 04347

NATE RUDY, CITY MANAGER

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To: City Council and Mayor Walker

FROM: Nate Rudy, City Manager

RE: **CITY MANAGER REPORT BY COUNCIL COMMITTEE SEPTEMBER 3 – OCTOBER 6, 2020**

CLAIMS (DID NOT MEET)

FINANCE (DID NOT MEET)

HEALTH + WELLNESS (DID NOT MEET)

- City issued Order 20-17 extending the City's COVID-19 orders until November 2, 2020.
- Board of Health met on 9/15.
- The All-Age-Friendly Committee continues to work on an Age Friendly Community plan for Hallowell.

HIGHWAY (MET 9/15 AND 10/1 via Zoom)

- City Manager contacted MDOT to participate in future meeting to discuss citizen interest in Winthrop Street pedestrian crossing from High Street to Stevens Commons.

PERSONNEL + POLICY (DID NOT MEET)

- City Manager and City Clerk working with P+P on forms and process for Council review.
- Committee and City Manager reviewed IDEA opportunities for Council discussion.
- **City-hosted email addresses for Council and Mayor are ready for use and highly recommended.**

PROPERTY + LANDS (MET 9/15 AND 10/1 via Zoom)

- City Manager working on RES deed follow up.
- City Manager working on Brownfields Assessment Grant outreach and planning.
- City Manager working with Public Works and Maine DEP on siting of brush dump.
- Central Street Parking Lot was paved week of 9/28 and will be striped 10/9.

PROTECTION (MET 9/17 via Zoom)

- Fire Chief Owens and Police Chief MacMaster received notice from the MMA Ed X Grant that they are awarding a grant of \$X for the purchase of first responder safety equipment.
- Emergency Operations Center Staff meeting was held on 9/24.

MISCELLANEOUS:

- City Staff observed the Labor Day Holiday on 9/7.
- City Manager attended Maine Council on Aging Wisdom Summit via Zoom on 9/16.
- Comprehensive Plan Committee met via Zoom on 9/17.
- City Manager attended Delta Ambulance Board Meeting on 9/23.
- City Manager attended KVCOG Annual Meeting on 9/24.
- Parking Committee met via Zoom on 9/29.
- City Manager attended GrowSmart Maine reception at Stevens Commons on 10/1.
- City Manager and Department Leads met for annual department goals review.
- Community members are invited to receive automated messages from the City via Constant Contact and NIXLE. Registration information is available on the City website.
- Citizens are encouraged to contact Hallowell Police Department if they observe any unusual activity: If you see something, say something!
- **City-hosted email addresses for Council and Mayor are ready for use and highly recommended.**

UPCOMING WORK:

- New Employee Training and On-Boarding for incoming Assistant Clerk, Heidi Wardwell.
- Evolving response to Coronavirus. Council, Mayor, and staff will receive regular updates.
- Parking Committee will meet in person at Central/Water St lot on 10/7.
- MMA Convention 10/7 through 10/15.
- City Staff will observe the Indigenous Peoples' Day Holiday on 10/12.
- City Manager will staff Comprehensive Plan Committee meeting on 10/15.
- GAUD Annual Planning Meeting on 10/21.
- City Manager preparing historic review of TIF fund expenditures and revenues.
- City Manager will continue to work with City staff and regional colleagues on implicit bias programming and other diversity initiatives. Staff Implicit Bias Training scheduled for week of November 9.

Respectfully submitted on October 6, 2020.

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