



CITY OF HALLOWELL

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Date: September 2, 2020
To: Hallowell City Council

RE: Proposed Hours for City Hall Administrative Offices

Under the proposed change to the City of Hallowell Revised Code of Ordinances (1997) the City's hours of operation will become a policy matter for City Council. I propose that the hours remain at 9 AM to 2 PM, Monday through Friday, or by appointment only, until the public health and safety risks from COVID-19 subside.

Those wishing to conduct business with the City should continue to do so by mail or on-line whenever possible. Absentee Ballot applications for the November 3, 2020 Election will be received online. A list of available services is at this link: <https://hallowell.govoffice.com/index.asp?SEC={2D925155-85EB-4207-8F2E-C320259CB216}>