



# CITY of HALLOWELL, MAINE

Web Site: <http://hallowell.govoffice.com/>

## CITY COUNCIL MEETING VIA ZOOM ONLINE MEETING – DETAILS BELOW TUESDAY, SEPTEMBER 8, 2020 AT 6:00 PM

Note: The September Council meeting will be held on Tuesday, September 8 due to the Labor Day Holiday.

### AGENDA

**1. CALL TO ORDER:**

**2. COUNCILORS ABSENT:**

**3. COMMENTS/QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA:**

**4. ADJUSTMENTS TO THE AGENDA:**

**5. OTHER BUSINESS:**

**6. CONSENT AGENDA:**

- a. City Council Minutes for August 10, 2020 Regular Meeting and August 24 Special Meeting.
- b. Roll of Accounts for September 8, 2020.
- c. Department/Office Reports: Treasurer, Public Works, Police, Code Enforcement, Fire.

MOTION: That Council accept the consent agenda as presented.

**7. CITY MANAGER'S APPOINTMENTS / REPORT:**

**8. VISION HALLOWELL POCKET PARK PROJECT SURVEY RESULTS:**

Vision Hallowell will present preliminary public opinion survey results from the pocket park installation on the corner of Central and Water Streets.

**9. ACCEPTANCE OF GIFT OF TREES TO THE CITY:**

City Manager will present a gift of two ornamental pots and a crabapple tree from Vision Hallowell and HABOT, to be placed at Vaughan Field. Also, Nona Thompson requested that a memorial sugar maple tree be planted in memory of Nancy Clement on the edges of Granite City Park, with the tree being provided to the City as a gift. The grant proposals were submitted by Deb Fahy and by Tree Warden Wes Davis, respectively.

MOTION: That Council accept the gifts and direct the City Manager / Public Works to install the trees.

**10. ACCEPTANCE OF GRANT TO THE HALLOWELL FIRE DEPARTMENT:**

City Manager will present a grant of \$8,900 from the Gary Sinese Foundation to purchase 20 new pagers for the Hallowell Fire Department. The grant was submitted by Fire Chief Owens.

MOTION: That Council accept the grant and direct the City Manager / Fire Chief to administer the grant per requirements from the grantor.

**11. PROPOSED DONATION OF SURPLUS HALLOWELL FIRE DEPARTMENT EQUIPMENT TO GLOBAL GEAR INITIATIVE:**

City Manager will present a proposed donation of surplus firefighting equipment (13 coats and 14 pairs of pants) from the Hallowell Fire Department to the Global Gear Initiative, which distributes used equipment to firefighters who lack this equipment in the different countries of the world. The proposal was submitted by Fire Chief Owens. ([www.globalgearinitiative.org](http://www.globalgearinitiative.org))

MOTION: That Council accept the proposed donation and direct the City Manager / Fire Chief to administer the donation to Global Gear Initiative.

**12. CENTRAL STREET PARKING LOT PAVING RFPs:**

City Council will review recommendations from the Property Committee for paving the Central Street parking lot.

MOTION: That Council direct the City Manager to execute a contract for paving the Central Street parking lot to Willett Family Construction Co. for a price not to exceed \$42,300.

**13. FIRST READING – CHANGES TO THE CITY ORDINANCE REGARDING THE SIGN ORDINANCE:**

City Council will review proposed Ordinance language from the Ordinance Rewrite Committee regarding temporary signs.

MOTION: That Council approve the first reading of changes to Ordinance Section 9-637.2.F relating to Signs.

**14. THIRD READING – CHANGES TO THE CITY ORDINANCE REGARDING HOURS OF OFFICE OPERATION AT CITY HALL:**

City Council will review a proposal from the City Manager to remove prescribed hours from the Ordinance, making it a policy issue for staff, and the City Manager will also submit to Council a suggestion for proposed alternate hours.

MOTION: That Council approve the third reading of changes to Ordinance Section 2-108 relating to Office Hours at City Hall.

MOTION: That Council approve the City Hall office hours proposed by the City Manager.

**15. OFFICIAL CITY RECOGNITION OF INDIGENOUS PEOPLES’ DAY:**

City Council will consider changing the reference “Columbus Day” to “Indigenous Peoples’ Day”.

MOTION: That Council approve the proposed changes to all official references of the October holiday for the City of Hallowell from “Columbus Day” to “Indigenous Peoples’ Day”.

**16. UPDATES TO THE CITY PERSONNEL POLICY:**

City Council will receive an updated Personnel Policy from the City Manager.

MOTION: That Council approve the proposed changes to the Personnel Policy.

**17. UPDATE ON EMERGENCY MANAGEMENT AND REVIEW OF THE CURRENT CITY-WIDE STATE OF EMERGENCY:**

City Council will receive an update on Emergency Management from the City Manager.

**18. CONSENT AGENDA: PRESENTATION OF COUNCIL COMMITTEE REPORTS AND OTHER COMMITTEE REPORTS:**

- a. Ordinance Rewrite
- b. Personnel and Policy
- c. Property and Public Lands
- d. Protection
- e. Short Term Rental Advisory Group

MOTION: That Council accept the consent agenda as presented.

**19. MAYOR’S APPOINTMENTS / REPORT:**

- a. Solar Energy Committee

MOTION: That the Council ratify these appointments.

**20. EXECUTIVE SESSION TO DISCUSS MATTERS OF REAL ESTATE**

MOTION: Enter executive session pursuant to 1 M.R.S. § 405(6)(C) to discuss matters of real estate.

MOTION: Come out of executive session.

**21. ADJOURNMENT:**

*To Join Zoom Meeting:*

<p><a href="https://us02web.zoom.us/j/83370596121?pwd=dFJnc2g2V2s2aEJYNzNTb1RmUDVEZz09">https://us02web.zoom.us/j/83370596121?pwd=dFJnc2g2V2s2aEJYNzNTb1RmUDVEZz09</a>  Meeting ID: 833 7059 6121  Passcode: 723398</p> <p>One tap mobile  +13017158592,,83370596121#,,,,,0#,,723398# US (Germantown)  +13126266799,,83370596121#,,,,,0#,,723398# US (Chicago)</p>	<p>Dial by your location  +1 301 715 8592 US (Germantown)  +1 312 626 6799 US (Chicago)  +1 929 205 6099 US (New York)  +1 253 215 8782 US (Tacoma)  +1 346 248 7799 US (Houston)  +1 669 900 6833 US (San Jose)  Meeting ID: 833 7059 6121  Passcode: 723398  Find your local number:  <a href="https://us02web.zoom.us/j/83370596121?pwd=dFJnc2g2V2s2aEJYNzNTb1RmUDVEZz09">https://us02web.zoom.us/j/83370596121?pwd=dFJnc2g2V2s2aEJYNzNTb1RmUDVEZz09</a></p>
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