



July 16, 2020

Nate Rudy, City Manager
City of Hallowell
1 Winthrop Street
Hallowell, ME 04347

Dear Nate:

Now in its 53rd year, the Kennebec Valley Council of Governments (KVCOG) is a municipal services corporation owned and operated by and for the benefit of its members. We hope you will consider membership with KVCOG in the coming year.

Member municipalities are the backbone of KVCOG. Membership dues provide matching funds for over \$200,000 in government grants, make our vital services possible, and allow us the flexibility to create new programs in response to the region's needs.

The KVCOG Bylaws provide that each member municipality may appoint two "Official Representatives" to serve on KVCOG's General Assembly. The General Assembly is the overall policy making body for KVCOG. It adopts the Annual Budget, sets the Annual Membership Fee, and elects the Officers and Directors of our Board of Directors.

According to our bylaws, **at least one** of the Official Representatives from every member municipality must be a municipal officer – **an elected member** of the board of selectmen, town, or city council.

If you decide to become a member this year, please take a moment to complete the attached form naming two Official Representatives to serve on the KVCOG General Assembly for the current Fiscal Year: July 2020 through June 2021. We truly appreciate your participation; we are a stronger organization when we have a strong General Assembly.

A copy of KVCOG's Bylaws is included. Article VI: General Assembly, describes the responsibilities of these two members. If you have any questions, please feel free to contact me at anytime.

Sincerely,

S/

Laura Cyr
Executive Director
lcyr@kvkog.org
207-453-4258 ext. 213



KENNEBEC VALLEY COUNCIL OF GOVERNMENTS

KVCOG General Assembly Official Representative Form

Please return by August 31, 2020

Mail: KVCOG, 17 Main Street, Fairfield, ME 04937

Email: kraymond@kvkog.org

Please take a moment and complete this form naming two official representatives to serve on the KVCOG General Assembly. **At least one** of the official representatives must be a municipal officer – an **ELECTED OFFICIAL** of the board of selectmen, town or city council.

Municipality of: Hallowell

Year of Service: July 2020 - June 2021

*Please give us the best way to contact each representative (home or work address and home, work or, cell phone numbers). **PLEASE ALSO INCLUDE AN EMAIL ADDRESS FOR EACH REPRESENTATIVE.***

Representative 1 - ELECTED OFFICIAL

Name	
Title/Committee	
Mailing Address	
City, State, Zip	
Phone	
Alternate Phone	
Email	
Interested in KVCOG Board of Directors? <i>(please circle)</i>	YES NO
Interested in officer position?	President Vice-President Secretary Treasurer

Representative 2

Name	
Title/Committee	
Address	
City, State, Zip	
Phone	
Alternate Phone	
Email	
Interested in KVCOG Board of Directors? <i>(please circle)</i>	YES NO
Interested in officer position?	President Vice-President Secretary Treasurer