



# CITY OF HALLOWELL

ONE WINTHROP STREET  
HALLOWELL, MAINE 04347

NATE RUDY, CITY MANAGER

TEL: (207) 623-4021, Ext 203; FAX (207) 621-8317

To: City Council and Mayor Walker

FROM: Nate Rudy, City Manager

RE: **CITY MANAGER REPORT BY COUNCIL COMMITTEE JULY 9 – AUGUST 6, 2020**

## **CLAIMS (DID NOT MEET)**

### **FINANCE (MET 7/30 AND 8/5)**

- City Manager working with Committee on revised budget process, public hearing, and third reading of revenue and expense budget proposals.
- City Council will receive the Committee's budget and TIF fund appropriation recommendations at the August 10 Council meeting, for purposes of a public hearing.

### **HEALTH + WELLNESS (DID NOT MEET)**

- City issued Order 20-09 requiring businesses to enforce the Governor's mask / face covering order and extending closure of City buildings to the public until September 7.
- Board of Health met on 7/28 and currently meets monthly.
- The All-Age-Friendly Committee continues to work on an Age Friendly Community plan for Hallowell.

### **HIGHWAY (MET 7/9 via Zoom)**

### **PERSONNEL + POLICY (MET 8/4 via Zoom)**

- City Manager and City Clerk working with P+P on various items related to forms and process for Council review.
- **City-hosted email addresses for Council and Mayor are ready for use and highly recommended.**

### **PROPERTY + LANDS (MET 7/9 AND 7/29; WILL MEET 8/6 via Zoom)**

- City Manager submitted grant application for CDC COVID-19 educational outreach program.
- City Manager working with Public Works and Maine DEP on siting of brush dump.

- City Manager submitted revised Second Street Fire Station RFP terms for P+L review.
- City Manager working on RES deed follow up.

**PROTECTION (MET 7/8 via Zoom)**

- Emergency Operations Center Staff meeting was held on 7/30 and will be held monthly.

**MISCELLANEOUS:**

- Brownfields Advisory Committee met July 9; invited guests included Comprehensive Plan Committee and CPC Consultant Jeff Levine.
- The City Clerk managed a COVID-19 sensitive Election Day on July 14, with assistance from RSU-2, PW, and the election polling representatives.
- Comprehensive Plan Committee met via Zoom on July 16.
- Community members are invited to receive automated messages from the City via Constant Contact and NIXLE. Registration information is available on the City website.
- Citizens are encouraged to contact Hallowell Police Department if they observe any unusual activity: If you see something, say something!
- **City-hosted email addresses for Council and Mayor are ready for use and highly recommended.**

**UPCOMING WORK:**

- Evolving response to Coronavirus. Council, Mayor, and staff will receive regular updates.
- City Manager will staff Comprehensive Plan Committee meeting on August 20.
- Finance Committee and staff will work on FY21 budgets for third reading in August.
- City Manager will continue to work with City staff and regional colleagues on implicit bias programming and other diversity initiatives.

Respectfully submitted on August 6, 2020.

###