



CITY of HALLOWELL, MAINE

Web Site: <http://hallowell.govoffice.com/>

CITY COUNCIL MEETING VIA ZOOM ONLINE MEETING – DETAILS BELOW MONDAY, AUGUST 10, 2020 AT 6:00 PM

Note: The September Council meeting will be held on Tuesday, September 8 due to the Labor Day Holiday.

AGENDA

1. CALL TO ORDER:

2. COUNCILORS ABSENT:

3. PUBLIC HEARING – READING OF THE FY21 BUDGETS:

City Council will hear public comments for the City FY21 Expense and Revenue Budgets.

4. PUBLIC HEARING – READING OF THE PROPOSED ORDINANCE AMENDMENTS:

City Council will hear public comments for the proposed Ordinance changes to Chapter 9 of the Revised Code of Ordinances, City of Hallowell, (1997) Sections 9-151, 9-647 and 9-648 relating to Short Term Rentals and Section 2-108 relating to Office Hours at City Hall.

5. COMMENTS/QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA:

6. ADJUSTMENTS TO THE AGENDA:

7. OTHER BUSINESS:

- a. Non-resident request to purchase one cemetery lot.

MOTION: That Council approve the sale of one cemetery lot to Brenda Dawbin.

- b. Return of lost plaque to the City.

MOTION: No action is necessary.

8. CONSENT AGENDA:

- a. City Council Minutes for July 13, 2020 Regular Meeting.
b. Roll of Accounts for August 10, 2020.
c. Department/Office Reports: Treasurer, Public Works, Police, Code Enforcement, Fire.

MOTION: That Council accept the consent agenda as presented.

9. ALL AGE-FRIENDLY COMMITTEE REPORT:

All Age-Friendly Committee Chair Bob McIntire will review components of the City's Age-Friendly Plan with the City Council.

MOTION: No action is necessary.

10. CITY MANAGER'S APPOINTMENTS / REPORT:

- a. David Boag, Reserve Police Officer
- b. Lara Sarett, Reserve Police Officer

MOTION: That Council approve the appointment of David Boag and Lara Sarett to serve as Reserve Police Officers.

Note: Council ratification is not currently required by the City Charter.

11. FY21 BUDGET REVIEW:

City Council will review the proposed FY21 Expense and Revenue Budgets from the Finance Committee.

MOTION: That Council approve an allocation of \$86,960 in TIF funds to offset FY20 general fund expenses.

MOTION: That Council approve an allocation of up to \$92,030 in TIF funds to offset FY21 general fund expenses.

12. CENTRAL STREET PARKING LOT PAVING:

City Council will review a proposal from the City Manager to pay for paving the Central Street parking lot using a combination of Downtown TIF funds and remaining FY17 bond funds after completion of the Central Street culvert project. The City Manager has issued an RFP for this work based on discussions in the Property and Highway Committees.

MOTION: That Council apportion Downtown TIF and FY17 bond funds to the Central Street parking lot paving project, subject to approval of an RFP for services.

13. FIRST READING – CHANGES TO THE CITY ORDINANCE REGARDING SHORT TERM RENTAL BUSINESSES:

City Council will review proposed Ordinance language from the Ordinance Rewrite Committee / Short Term Rental Subcommittee related to performance standards for short term rental facilities.

MOTION: That Council approve the first reading of the Ordinance amendments to Chapter 9 Sections 9-151, 9-647 and 9-648 relating to short-term rentals as presented.

14. SECOND READING – CHANGES TO THE CITY ORDINANCE REGARDING OFFICE HOURS AT CITY HALL:

City Council will review a proposal from the City Manager to remove prescribed hours from the Ordinance, making it a policy issue for Council. The City Manager will submit to Council a suggestion for proposed alternate hours.

MOTION: That Council approve the second reading of the Ordinance amendment to Chapter 2 Section 9-108 relating to Office Hours at City Hall.

15. MAINE MUNICIPAL ASSOCIATION LEGISLATIVE POLICY COMMITTEE BALLOT FOR DISTRICT 14:

City Council will review the MMA LPC ballot for District 14 and vote on candidates.

MOTION: That Council vote on the proposed candidates and authorize Mayor Walker to sign the form on behalf of the Council.

16. MAINE MUNICIPAL ASSOCIATION ANNUAL ELECTION BALLOT FOR EXECUTIVE COMMITTEE:

City Council will review the MMA Annual Election ballot and vote on candidates.

MOTION: That Council vote on the proposed candidates and authorize Mayor Walker to sign the form on behalf of the Council.

17. KVCOG GENERAL ASSEMBLY OFFICIAL REPRESENTATIVE DESIGNATION:

City Council will review the Kennebec Valley Council of Governments Assembly Official Representative Form and appoint two official representatives to serve on the KVCOG General Assembly.

MOTION: That Council vote on the proposed candidates and authorize Mayor Walker to sign the form on behalf of the Council.

18. UPDATE ON EMERGENCY MANAGEMENT AND REVIEW OF THE CURRENT CITY-WIDE STATE OF EMERGENCY:

City Council will receive an update on Emergency Management from the City Manager and review the current City-Wide State of Emergency.

19. PRESENTATION OF COUNCIL COMMITTEE REPORTS AND OTHER COMMITTEE REPORTS:

- a. All-Age-Friendly
- b. Arts and Cultural
- c. Comprehensive Plan
- d. Finance
- e. Highway
- f. Personnel and Policy
- g. Property and Public Lands
- h. Protection

20. MAYOR’S APPOINTMENTS / REPORT:

- a. Parking Committee

MOTION: That the Council ratify this appointment.

21. ADJOURNMENT:

To Join Zoom Meeting:

<p>https://us02web.zoom.us/j/87934692406?pwd=MzFPTW9RaUp4WEhtbFRTakNuN1ZEUT09 Meeting ID: 879 3469 2406 Passcode: 747567 One tap mobile +19292056099,,87934692406#,,,,,0#,,747567# US (New York) +13017158592,,87934692406#,,,,,0#,,747567# US (Germantown)</p>	<p>Dial by your location +1 929 205 6099 US (New York) +1 301 715 8592 US (Germantown) +1 312 626 6799 US (Chicago) +1 669 900 6833 US (San Jose) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) Meeting ID: 879 3469 2406 Passcode: 747567</p>
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