



# CITY of HALLOWELL, MAINE

Web Site: <http://hallowell.govoffice.com/>

## CITY COUNCIL MEETING VIA ZOOM ONLINE MEETING – DETAILS BELOW MONDAY, JULY 13, 2020 AT 6:00 PM

### AGENDA

1. **CALL TO ORDER:**
2. **COUNCILORS ABSENT:**
3. **COMMENTS/QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA:**
4. **ADJUSTMENTS TO THE AGENDA:**
5. **OTHER BUSINESS:**
6. **CONSENT AGENDA:**
  - a. City Council Minutes for June 8, 2020 Regular Meeting and June 22, 2020 Special Meeting.
  - b. Roll of Accounts for July 13, 2020.
  - c. Department/Office Reports: Treasurer, Public Works, Police, Code Enforcement, Fire.

MOTION: That Council accept the consent agenda as presented.

### 7. **CITY MANAGER'S APPOINTMENTS / REPORT:**

- a. Christopher Lewis, Police Sergeant  
Willie Towle, Police Officer

MOTION: That the Council ratify these appointments. (Council ratification is not currently required by the Charter.)

- b. Memo: Suggested Council Actions to Advance Matters of Diversity, Equity, and Intersectionality in Hallowell.
- c. MMA Workers' Compensation Safety Incentive Program Resolve Form.

MOTION: That the Council elect to participate in the MMA Workers' Compensation Safety Incentive Program.

- d. Maine Turnpike Authority Four Year Capital Improvement Plan.

The four-year capital investment plan for Maine Turnpike Authority, which includes \$5,430,000 of Mainline Pavement Rehabilitation from mile marker 102.6 to 109.1 (West Gardiner, Farmingdale, Hallowell, Augusta) in 2023.

MOTION: No action required.

**8. FORGIVENESS OF COMMUNITY DEVELOPMENT BLOCK GRANT FORGIVABLE LOAN FOR MASTWAY DEVELOPMENT, LLC:**

City Council will review the terms of the Loan Agreement for the community development block grant (CDBG) funds provided to Mastway as a forgivable loan in 2016.

MOTION: That Council direct the City Manager to execute the CDBG loan forgiveness acknowledgement and mortgage discharge for Mastway Development, LLC, per the terms of the loan agreement.

**9. PRESENTATION OF THE FY21 EXPENSE AND REVENUE BUDGETS:**

The City Manager will present the FY21 Expense and Revenue Budgets for a Second Reading.

MOTION: That Council approve the second reading of the FY21 Expense and Revenue Budgets.

**10. ACCEPTANCE OF GRANT FUNDS AND ALLOCATION OF DOWNTOWN TIF DISTRICT FUNDS FOR REPAIR OF THE WATERFRONT BULKHEAD DECKING:**

City Council will review an award of a Harbor Management and Access Grant Program (HMA) Matching Grant proposal submitted by the City Manager to the Maine Bureau of Parks and Lands Submerged Lands Program to repair the wooden planking over the bulkhead. This item comes with a recommendation from the chair of the Recreation Committee to use downtown TIF funds as grant match.

MOTION: That Council accept this Harbor Management and Access Grant Program (HMA) Matching Grant of \$15,000 for repairs to the wooden planking over the bulkhead and access to the floats.

MOTION: That Council appropriate \$52,800 in downtown TIF funds as matching funds for the HMA grant to repair the wooden planking over the bulkhead.

**11. FIRST READING – CHANGES TO THE CITY ORDINANCE REGARDING HOURS OF OFFICE OPERATION AT CITY HALL:**

City Council will review a proposal from City Manager Rudy to remove prescribed hours from the Ordinance, making it a policy. City Manager Rudy will also submit to Council a suggestion for proposed alternate hours.

MOTION: That Council approve the first reading of Ordinance amendments to Chapter 2 Section 2-208 relating to office hours at City Hall.

**12. UPDATE ON THE EMERGENCY MANAGEMENT PLAN AND REVIEW OF THE CURRENT CITY-WIDE STATE OF EMERGENCY:**

City Council will receive an update on Emergency Management from the City Manager and discuss the current City-Wide State of Emergency.

MOTION: No action required.

**13. PRESENTATION OF COUNCIL COMMITTEE REPORTS AND OTHER COMMITTEE REPORTS:**

- a. All-Age-Friendly
- b. Arts and Cultural
- c. Comprehensive Plan
- d. Finance

- e. Highway
- f. Personnel and Policy Committee
- g. Property and Public Lands
- h. Protection
- i. Short Term Rental Advisory Group
- j. Conservation Commission

**14. MAYOR’S APPOINTMENTS / REPORT:**

**15. ADJOURNMENT:**

*To Join Zoom Meeting:*

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