



# CITY of HALLOWELL, MAINE

Web Site: <http://hallowell.govoffice.com/>

## CITY COUNCIL MEETING VIA ZOOM ONLINE MEETING – DETAILS BELOW MONDAY, JUNE 8, 2020 AT 6:00 PM

### AGENDA

**1. CALL TO ORDER:**

**2. COUNCILORS ABSENT:**

**3. PUBLIC HEARING – MARIJUANA RETAIL SALES LICENSE RENEWAL FOR ALLISON MICHAUD DBA THE FROST FACTORY LLC, 144 WATER STREET :**

City Council will hear public comments for a Marijuana Business Retail Seller, Medical License Renewal: The Frost Factory, LLC, located at 144 Water Street, Hallowell, ME as required under City of Hallowell Revised Code of Ordinances, Section 7-343.

**4. PUBLIC HEARING – APPLICATION FOR MARIJUANA BUSINESS LICENSE – RETAIL SELLER, MEDICAL:**

City Council will hear public comments for a Marijuana Business License Retail Seller, Medical; Eastern Retail Brokerage LLC, Edward Dugay, dba Hallowell 4Twenty, located at 31 Water Street, Hallowell, ME as required under City of Hallowell Revised Code of Ordinances, Section 7-343.

**5. COMMENTS/QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA:**

**6. ADJUSTMENTS TO THE AGENDA:**

**7. OTHER BUSINESS:**

a. Approval renewal liquor license for Slates Restaurant, 163-165 Water Street.

Slates Restaurant request permission for a revised diagram of the premise license location.

MOTION: Approve this request for a revised diagram of the premise license location and give the City Clerk approval to sign the renewal state liquor license application for Slates Restaurant on City Council's behalf.

b. Beth Jones requesting permission to have Sunrise Yoga Classes at Granite City Park, Tuesdays, 6-7 a.m.; June thru September. Fees charged will be shared with Kennebec Land Trust.

MOTION: City Council approve this request.

c. Hallowell Pride Month Proclamation.

MOTION: That Council approve Resolution 04-20-R proclaiming the month of June 2020 as LGBTQ+ Pride Month and authorize the Mayor to sign on the City Council's behalf.

d. Review of Hallowell Police Department Training Guidelines.

MOTION: That the City Council's Protection Committee be directed to review with Police Chief MacMaster, Hallowell Police Department training guidelines, with particular attention given to

sensitivity training, and the types of physical restraints that officers are permitted to engage in while initiating arrests.

**8. CONSENT AGENDA:**

- a. City Council Minutes for May 11, 2020 Regular Meeting and May 27 Special Meeting.
- b. Roll of Accounts for June 8, 2020.
- c. Department/Office Reports: Treasurer, Public Works, Police, Code Enforcement, Fire.

MOTION: That Council accept the consent agenda as presented.

**9. VISIT WITH KENNEBEC COUNTY COMMISSIONER:**

County Commissioner Bob Devlin will discuss Kennebec County services and the proposed County budget for FY21 which includes a 4% increase to Hallowell.

**10. VISIT WITH RSU-2 REPRESENTATIVES:**

RSU-2 Superintendent Mary Paine will discuss the RSU-2 proposed budget for FY21 which includes a 4.9% increase to Hallowell.

**11. UPDATE ON TIF DISTRICT ACCOUNTING:**

City Manager will present a draft letter to DECD correcting the original assessed value (OAV) figure that has been used in the Hallowell Downtown and Arts Omnibus TIF District since 2014.

MOTION: That Council approve this letter to DECD.

**12. ORDER 20-07: COUNCIL AUTHORIZATION THAT THE CITY MANAGER AND TREASURER, BEGINNING JULY 1, 2020, MAY ISSUE PAYROLL CHECKS AND MAKE OTHER NECESSARY DEPARTMENTAL EXPENDITURES FOR THE CITY OF HALLOWELL CHARGEABLE TO THE APPROPRIATION FOR THE YEAR WHEN PASSED, IN AN AMOUNT SUFFICIENT TO COVER THE NECESSARY EXPENSES FOR THE VARIOUS DEPARTMENT UNTIL AN APPROPRIATION ORDER FOR FY 2020-2021 HAS BEEN ADOPTED. NO FUNDS MAY BE EXPENDED IN ANY LINE IN AN MOUNT IN EXCESS OF THOSE FUNDS APPROPRIATED FOR THE LINE IN FY 2019-2020.**

MOTION: That Council authorizes expenditures in the 2020-2021 Fiscal Year per Order 20-07 until such time as the FY2020-2021 Municipal Expenditure Budget has been adopted.

**13. PRESENTATION OF THE FY20 TIF ALLOCATION TO THE GENERAL FUND:**

City Manager will present recommended allocation of TIF funds to offset FY20 general fund expenses.

MOTION: That Council approve an allocation of up to \$119,000 of TIF funds to offset FY20 general fund expenses.

**14. PRESENTATION OF THE FY21 EXPENSE AND REVENUE BUDGETS:**

Finance Committee Chair and City Manager will present the FY21 Expense and Revenue Budgets for a first reading.

MOTION: That Council approve the first reading of the FY21 Expense and Revenue Budgets.

**15. MARIJUANA LICENSE RENEWAL FOR THE FROST FACTORY:**

City Council will review a qualifying application Marijuana Business Retail Seller, Medical License Renewal: The Frost Factory, LLC, located at 144 Water Street, Hallowell, ME as required under City of Hallowell Revised Code of Ordinances, Section 7-343.

MOTION: That Council approve this license renewal for The Frost Factory, LLC, located at 144 Water Street, Hallowell, ME as required under City of Hallowell Revised Code of Ordinances.

**16. MARIJUANA BUSINESS LICENSE RETAIL SELLER, MEDICAL : EASTERN RETAIL BROKERAGE LLC, EDWARD DUGAY, DBA HALLOWELL 4TWENTY, LOCATED AT 31 WATER STREET:**

City Council will review qualifying application for Eastern Retail Brokerage LLC, Edward Dugay, dba Hallowell 4Twenty a Marijuana Business License Retail Seller, Medical; as required under City of Hallowell Revised Code of Ordinances, Section 7-343.

MOTION: That Council (a) approve license for a marijuana business retail seller, medical. (b) Issue of license for approved marijuana business retail seller, medical subject to any further items required by City Ordinances.

**17. SPIRIT OF AMERICA AWARD:**

Mayor Walker will recognize Bob McIntire as Hallowell's Spirit of America award recipient for 2020.

**18. PRESENTATION OF COUNCIL COMMITTEE REPORTS AND OTHER COMMITTEE REPORTS:**

- a. All-Age-Friendly
- b. Finance
- c. Personnel & Policy
- d. Recycling Committee

**19. MAYOR'S APPOINTMENTS / REPORT:**

- a. Katrina Schweikert, Hallowell Conservation Commission.

MOTION: That the Council ratify this appointment.

- b. Recommend MMA Legislative Policy Committee appointment.

MOTION: That the Council ratify the Mayor's recommendation to the MMA Legislative Policy Committee.

**20. CITY MANAGER'S APPOINTMENTS / REPORT:**

- a. Eric Nason, Reserve Police Officer.

MOTION: That the Council ratify this appointment.

- b. Bernstein Shur-sponsored letter to Maine's Congressional Delegation in support of funding local government Coronavirus response.

MOTION: That the Council support this sign-on letter to our Congressional delegation.

**21. ADJOURNMENT:**

***To Join Zoom Meeting:***

<https://us02web.zoom.us/j/83463874713?pwd=UWh5Sy9EWjdYK0NKNFh0UjhTaWE2UT09>

Meeting ID: 834 6387 4713

Password: 019398

One tap mobile

+13017158592,,83463874713#,,1#,019398# US (Germantown)

+13126266799,,83463874713#,,1#,019398# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 834 6387 4713

Password: 019398