



CITY OF HALLOWELL

ONE WINTHROP STREET
HALLOWELL, MAINE 04347

NATE RUDY, CITY MANAGER

TEL: (207) 623-4021, Ext 203; FAX (207) 621-8317

To: City Council and Mayor Walker

FROM: Nate Rudy, City Manager

RE: **CITY MANAGER REPORT BY COUNCIL COMMITTEE JANUARY 9 – FEBRUARY 5, 2020**

CLAIMS

- City foreclosed on two properties due to tax liens.

FINANCE (MET 1/15 AND 2/5)

- City Manager working with Department Leads on expense budget projections.

HEALTH + WELLNESS (MET 1/30)

- The All-Age-Friendly Committee continues to work on an Age Friendly Community plan for Hallowell.

HIGHWAY

- City Manager has received notice that the final bill from MDOT for Water Street is forthcoming.

PERSONNEL + POLICY (MET JAN 22)

- City-hosted email addresses for Council and Mayor are ready for use and **highly recommended**.
- City will interview for Assistant Clerk position and has advertised the Police Chief position opening.

PROPERTY + LANDS (MEETS 2/6)

- City Manager has forwarded material about the Tank and Culvert property on Central Street to the Property and Lands Committee for review.
- City Manager has forwarded a request from the previous owner of a foreclosed property to the P+L Committee for review.

PROTECTION (MET 1/ 16)

- Affinity LED street light installation is projected to start as early as second week of March, pending any delays on other projects due to weather and unforeseen circumstances.

MISCELLANEOUS:

- City Manager attended the Make Shift Coffee House on Jan 14.
- City Manager staffed Comprehensive Plan Committee meeting on January 16.
- City staff observed the Martin Luther King, Jr. Holiday on January 20.
- City Manager attended the Delta Ambulance board meeting on Jan 22.
- Public Meeting on the City's disposition on the Second Street Fire Station was held on Jan 27.
- Members of Council and staff attended a Medical and Adult Use Marijuana Law workshop at MMA on Jan 28.
- City Manager attended MMA Legislative Policy Committee meeting on Jan 30.

UPCOMING WORK:

- City Manager will host an Orton Family Foundation Heart & Soul Community Development program readiness assessment meeting at the Hubbard Free Library on Feb 11, featuring H&S Program Coach Jane Lafleur.
- Brownfields Advisory Committee meets Feb 12.
- City Manager will staff Comprehensive Plan Committee meeting on Feb 27.
- Finance Committee and staff will work on the draft FY21 budget projection for the March City Council meeting.
- Hallowell will interview candidates for the Assistant Clerk position.
- City Manager working on annual Department Lead goal setting and evaluation.

Respectfully submitted on February 6, 2020.

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