

CITY OF HALLOWELL, MAINE

City Council Meeting Minutes of December 9, 2019

Web Site: <http://hallowell.govoffice.com/>

1. **MAYOR WALKER CALLED THE MEETING TO ORDER AT 6 P.M.**
2. **COUNCILORS-AT-LARGE LAPOINTE & AUCOIN, COUNCILORS FRETT, CIRCO, WYNNE WERE PRESENT. COUNCILOR WALKER WAS LATE. COUNCILOR DUFOUR WAS ABSENT.**
3. **COMMENTS/QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA:** Judy Feinstein, 15 Maple Street, invited City Council to the “Makeshift Coffee House,” a community-wide conversation without aggression on serious political and social issues January 14, 2020 at City Hall, 6:30 p.m. This is a follow up event to the “Listening” program held at Library earlier this year.
4. **ADJUSTMENTS TO THE AGENDA:** AuCoin-Wynne- Moved to add 13b. Update from Hallowell Historic Committee – Bicentennial Events. Unanimously approved

Frett-AuCoin-Moved to reverse Item 7. Hubbard Free Library and Item 8. Review of Draft Tax Increment Financing Policy Updated August 16, 2019. Unanimously approved

Mayor Walker introduced Councilor-Elect Ward Three – Diana Scully
5. **OTHER BUSINESS:**
Hallowell Conservation Commission and Vision Hallowell request the City Council contact the State Department of Agriculture, Conservation and Forestry to schedule a Public Information session regarding the Phase 2 Public Boat Launch design dated 4/29/2017.

Lapointe-AuCoin-Motioned that Council grant this request. Vote: Yea 4 (Lapointe, AuCoin, Frett, Wynne) Nay 0 Abstain 1 (Circo) Motion passed
6. **CONSENT AGENDA:**
 - a. City Council Minutes for November 12, 2019 Regular Meeting.
 - b. Roll of Accounts for November 12, 2019 and December 9, 2019.
 - c. Department/Office Reports: Treasurer, Police, Code Enforcement, Fire.
*Councilor Walker arrived at 6:13 p.m.*Lapointe-Circo-Motioned that Council accept the consent agenda as presented. Unanimously approved

Mayor Walker announced that ½ of the February City Council meeting will be devoted to Year-to-Date Revenues and Expenses which will transcend into a full Budget discussion in March.
7. **REVIEW OF DRAFT TAX INCREMENT FINANCING POLICY UPDATED AUGUST 16, 2019**
Lapointe-AuCoin-Motioned to approve Policy 2019-5 Tax Increment Financing Policy updated August 16, 2019 by LaRoche Consulting. Unanimously approved
Raegan LaRoche was present to answer questions/comments from the City Council.
8. **HUBBARD FREE LIBRARY:**
Ken Young and Berkeley Almand-Hunter, Hubbard Free Library Trustee Officers presented the Hubbard Free Library 2020-2023 Strategic Plan to the City Council. The Trustees identified six goals

which will broaden the community's and City's support for the HFL. The Trustees believe that the Library will then be placed on a sustainable path going forward. City Council members' comments were very positive.

9. COMPREHENSIVE PLAN COMMITTEE CONSULTANT RECOMMENDATION: City Manager Rudy answered questions from the Council concerning submissions to a RFQ for services of a qualified planning consultant. The project schedule and timeline of project completion and cost were topics of discussion.

10. FIRST READING – ORDINANCE AMENDMENTS RELATING TO MARIJUANA BUSINESS LICENSES, CHAPTER 7 SECTIONS 7-105(5) AND SECTIONS 7-341 THROUGH 7-344:

Lapointe-Frett-Motioned to approve the first reading of Ordinance Amendments relating to Marijuana Business Licenses, Chapter 7 Sections 7-105(5) and Sections 7-341 through 7-344.

Vote Yea 5 (AuCoin, Frett, Walker, Circo, Wynne); Nay 1 (Lapointe)

Motion passed

11. FIRST READING – ORDINANCE AMENDMENTS RELATING TO ZONING FOR MARIJUANA ESTABLISHMENTS, CHAPTER 9 SECTIONS 9-151, 9-293, 9-294, 9-313, 9-323, 9-324, 9-354, 9-374, 9-381, AND 9-646:

AuCoin-Wynne-Motioned to approve the first reading of Ordinance Amendments relating to Zoning for Marijuana Establishments, Chapter 9 Sections 9-151, 9-293, 9-294, 9-313, 9-323, 9-324, 9-354, 9-374, 9-381, and 9-646.

Unanimously approved

12. FIRST READING – ORDINANCE AMENDMENT RELATING TO WINTER MAINTENANCE OF SIDEWALKS ON WATER STREET, CHAPTER 6 SECTION 6-275:

Lapointe-Walker-Motioned to approve the first reading of Ordinance Amendments relating to Winter Maintenance of Sidewalks on Water Street, Chapter 6 Section 6-275.

Unanimously approved

City Manager Rudy made a request on behalf of Cotton Mill residents that they be sent notification of the next ORC meeting date that includes this agenda item.

13. PRESENTATION OF COUNCIL COMMITTEE REPORTS AND OTHER COMMITTEE REPORTS:

- a. Comprehensive Planning Group- CM Rudy spoke about the Committee progress and goals.
- b. Historic Committee- Councilor AuCoin gave an update of preliminary scheduled events for the celebration of the Bicentennial in 2020 from local organizations.
- c. Property Committee- Councilor Frett reported that topics of discussion were the appraisal report for the Old Fire Station and an opportunity for the City to pursue a new location for its Public Works building, through a trade of its current Water Street property for the Culvert & Tank property located off Central Street. The Committee recommended that \$2,500 be set aside from the \$10,000 appropriated for exploring a new PW facility, to determine the structural suitability of this facility off Central Street and the cost to build-out the space for PW needs.
- d. Protection Committee- Councilor Circo reported to Council: that the Committee voted unanimously to recommend to the Council providing funding in the next budget to purchase crosswalk marker signs that can be utilized in the summer and to explore the cost of flashing speed signs that could replace the existing 25mph signs on Balsam Drive. And, the Committee voted unanimously to recommend to Council that the two 15-minute spaces in front of Boynton's Market be retained, but the two spaces now located in front of Hallowell Printing be eliminated in favor of adding three 15-minute spaces on Union Street (across from Slate's Bakery).

14. MAYOR'S REPORT / APPOINTMENTS:

- a. Kelly Kennedy-Yokoyama, to serve on the Hallowell Conservation Committee.
- b. Matt Scease to serve on the Comprehensive Plan Committee.

Walker-Lapointe-Moved that Council ratify the Mayor's appointments. Unanimously approved

15. CITY MANAGER'S REPORT / APPOINTMENTS: CM Rudy highlighted Diversity training by City staff. City offices will be closed December 24th. Administrative staff will be taking vacation time.

16. Lapointe-Walker-Motioned to adjourn the meeting at 8:23 p.m. Unanimously approved

Diane Polky
City Clerk

DRAFT

City of Hallowell
City Council Inauguration – January 2, 2020 – 7:00 p.m.

PRESENT: *MAYOR WALKER, COUNCILORS AT LARGE LAPOINTE & AUCOIN, COUNCILORS DUFOUR, FRETT, WALKER, CIRCO, WYNNE*

Mayor Mark Walker called the meeting to order.

Pastor Paul Dibden gave the Invocation and Mayor Walker led the Pledge of Allegiance.

OLD BUSINESS

Mayor Walker thanked outgoing Councilor Ward 3 Kara Walker for her service.

MEETING ADJOURNED SINE DIE

Mayor Walker called the New Council to Order.

Councilor-at-Large AuCoin, Councilor-at-Large Lapointe, Councilor Ward 1 Dufour, Councilor Ward 2 Frett, Councilor Ward 3 Scully, Councilor Ward 4 Circo, Councilor Ward 5 Wynne

OATH OF OFFICE

City Clerk Diane Polky administered the Oath of Office to Councilor-at-Large George Lapointe and Councilor Ward 3 Diana Scully.

INAUGURAL ADDRESS

Mayor Walker delivered his Inaugural Address. (Copy available in the City Clerk's Office)

ELECTION OF CITY COUNCIL PRESIDENT

Circo – Frett – Motioned to elect Councilor Lapointe as Council President.

Unanimously approved

MAYOR'S APPOINTMENTS

Mayor Walker offered the following appointments for ratification by the Council:

HALLOWELL CITY COUNCIL COMMITTEES

FINANCE: Lapointe, Chair; AuCoin; Dufour

HIGHWAY: AuCoin, Chair; Frett; Circo

PROPERTY: Frett, Chair; Circo; AuCoin

PERSONNEL & POLICY: Scully, Chair; Lapointe ;Wynne

PROTECTION: Circo, Chair; Wynne; Scully

CLAIMS: Frett, Chair; Circo; Dufour

HEALTH & WELLNESS: Wynne, Chair; Scully; Lapointe;

ORDINANCE RE-WRITE COMMITTEE – DuFour, Chair; Members of the Public

Planning Board – reappoint Danielle Obery – 2024, Matthew Rollnick, 2nd Alternate - 2024

Conservation Commission – reappoint Rosemary Presnar – 2025

Hallowell Water District Trustee – Richard Dolby- 2022

Simmons Fund Ad-Hoc Committee – Phil Lindley & City Manager Rudy

Public Access Officer (for FOAA requests) - City Manager Nate Rudy

Kennebec Rail Trail Board of Supervisors - William Allen, Chris Buck

Harbor Master - Dan Davis

City Historian - Sumner Webber

Cemetery Trustees- Anthony Masciadri, Chris Buck, Diane Polky

Lapointe– Frett – Motioned to ratify Mayor Walker’s appointments. Unanimously approved

OATH OF OFFICE

City Clerk Diane Polky administered the Oath of Office to City officials present.

BENEDICTION

Pastor Paul Dibden gave the Benediction.

Meeting Adjourned

Reception following Inauguration

*Diane Polky
City Clerk*