



CITY OF HALLOWELL

ONE WINTHROP STREET
HALLOWELL, MAINE 04347

NATE RUDY, CITY MANAGER

TEL: (207) 623-4021, Ext 203; FAX (207) 621-8317

TO: City Council and Mayor Walker

FROM: Nate Rudy, City Manager

RE: **CITY MANAGER REPORT BY COUNCIL COMMITTEE DECEMBER 5, 2019– JANUARY 8, 2020**

CLAIMS

- Treasurer discussed foreclosures with Claims Committee Chair.

FINANCE

- City Manager working with Department Leads on Capital Improvement proposals.

HEALTH + WELLNESS

- The All-Age-Friendly Committee continues to work on an Age Friendly Community plan for Hallowell.

HIGHWAY (MET 12/5)

- City Manager has made repeated requests for a final bill from MDOT for Water Street.
- Highway Foreman has submitted a road and sidewalk paving priority list for FY21.

PERSONNEL + POLICY

- City-hosted email addresses for Council and Mayor are ready for use and **highly recommended**.

PROPERTY + LANDS (MET 12/5)

- City Manager has received a revised survey report and map for the RES from Main-Land Development Corp and has forwarded to attorney Mary Denison who is conducting deed research to clarify questions of ownership raised by an abutter.

PROTECTION

- City Manager and Fire Chief met with Manchester Town Manager and Fire Chief to discuss concerns about the analog signal repeater that aids in dispatch of fire fighters during emergencies. Manchester requests that this \$4,700 cost be evenly split between the two municipalities. This has been relayed to the Finance Committee Chair for future discussion in committee.

- City Manager and Police Chief met with Augusta City Manager and PD, State of Maine Department of Public Safety Commissioner Michael Sauschuck, Director of Communications Bureau Brodie Hinckley, and others to discuss the state's plan to move Augusta and Hallowell's dispatch service from the Augusta office to the Houlton office, in an effort to load-balance their call volume given a larger number of dispatchers in Houlton vs. Augusta. The proposal was received favorably by the staff of both cities.

MISCELLANEOUS:

- Hallowell Holiday Luncheon was served on Wednesday, December 11 at Cox Memorial Church.
- City Manager staffed Comprehensive Plan Committee meeting on December 19.
- City staff enjoyed the Christmas Holiday will be on December 25 and the New Years' Day Holiday on January 1.
- Inauguration was held on January 2. Thank you to the City Clerk for organizing the event.
- City Manager hosted an Orton Family Foundation Heart & Soul Community Development program informational meeting at the Hubbard Free Library on Jan 8, featuring H&S Program Coach Jane Lafleur and State Representative / former Gardiner Mayor Thom Harnett.
- City Manager published an article in the December issue of Maine Town & City magazine, expanding on the memo you received previously about the Harvard Senior Executive program:
<https://memun.org/DesktopModules/Bring2mind/DMX/Download.aspx?Command=CoreDownload&EntryId=13275&language=en-US&PortalId=0&TabId=119#page=18>

UPCOMING WORK:

- Finance Committee and staff will work on Capital Improvement Plan budget items and the first reading of the draft FY21 budget.
- Hallowell will interview candidates for the Assistant Clerk position and post the Police Chief job opening.
- Comprehensive Plan Committee meets January 16.
- Public Meeting on the City's disposition on the Second Street Fire Station scheduled for Jan 27.
- Members of Council and staff will attend a Medical and Adult Use Marijuana Law workshop at MMA on Jan 28.
- City Manager working on annual Department Lead goal setting and evaluation.
- City Manager will work on an application for the MDF / RevitalizeME grant.

Respectfully submitted on January 8, 2020.

###