



CITY OF HALLOWELL

One Winthrop Street
Hallowell, Maine 04347

CITY COUNCIL

TEL: (207) 623-4021 FAX: 621-8317

POLICY 2019-03 RENTAL OF HALLOWELL RECREATION AREA (THE RES)

PREFACE

The City anticipates that its citizens will enjoy the Hallowell Recreation Area for public and private gatherings.

RENTAL FEES

When a private gathering requests use of the Park or a section thereof, a fee of \$75.00 shall be charged. A fee of \$50.00 will be charged for each consecutive day covered by the contract. All fees will due at the time of signing the contract and are non-refundable.

GENERAL GUIDELINES

1. The contact person for the organization or group (the "User") renting the Hallowell Recreation Area shall fill out a contract of rental for the Hallowell Recreation Area.
2. The User shall be responsible for ensuring that the Hallowell Recreation Area is left in a clean and orderly condition after the scheduled event.
3. Alcoholic beverages are not allowed in any Park unless approved by the City Council.
4. The User shall be responsible for immediately reporting to the Hallowell Police Department damage to City property and/or any disruptive or unlawful behavior of individuals using the Hallowell Recreation Area while attending the scheduled event.
5. The City shall indemnify and hold the User harmless from claims, suits or liabilities resulting from the negligence of the City, its officers, agents and employees. The User shall indemnify and hold the City, its officers, agents and employees harmless from claims, suits or liabilities resulting from the negligence of the User.
6. The User shall hold harmless, indemnify and defend the City against liabilities, expenses and losses imposed upon them as a result of the negligent actions or inaction of the User related to its use or operation within the Hallowell Recreation Area. The City shall hold harmless,

indemnify and defend the User against liabilities, expenses and losses imposed upon them as a result of the actions or inactions of the City's employees, officers or agents for operation of the Hallowell Recreation Area. This obligation to indemnify shall not waive any defense, immunity or limitation of liability which may be available to the City under the Maine Tort Claims Act pursuant to the provisions of 14 M.R.S.A § 8101 et seq. or any other privileges or immunities as may be provided by law.

7. The City may require proof of general liability insurance. The City may require the User prior to use of the Hallowell Recreation Area to provide the City with a Certificate of Insurance naming the City of Hallowell as an Additional Insured.

POLICE SERVICES

In addition to the above fees, and if required by the City or requested by the renter, special duty Hallowell Police services will be provided at a cost of \$50 per hour with a minimum charge of \$200 for four (4) hours.

ENFORCEMENT

1. The Code Enforcement Officer will enforce all code related items as a result of this policy according to the City of Hallowell Code of Ordinances.
2. The City Manager will enforce all other aspects of this policy.

SCHEDULING

The City Clerk shall have and maintain a calendar which shall contain dates of events scheduled in this facility.

APPROVED DATE: June 10, 2019

EFFECTIVE DATE: June 20, 2019

By the City Council of the City of Hallowell