

Meeting of the Hallowell Comprehensive Planning Committee
6pm Thursday, July 16, 2020 online meeting via Zoom

Committee Members Present: Maureen Aucoin, John Bastey, Patrick Cunningham, Deb Fahy (secretary), Marcia Gallagher, Lisa Harvey-McPherson, Andrew Landry (chair), Jeff Levine (consultant), Rosemary Presnar, Matt Rolnick and Doug Ide (code enforcement officer sitting in for city manager).

Members of the Public Present: Karen Tucker and Maggie Warren

1. Introductions

2. Housekeeping

Rosemary Presnar voiced concerns about the fact that the committee has not been formally reviewing and approving minutes, and suggested that at future minutes we do so to ensure that everyone has the opportunity to review and request edits.

Action Item:

1. Add minutes to agenda (Jeff Levine)

3. Public Comment

Karen Tucker reported on yesterday's Heart & Soul Committee meeting (July 15) for training on "story gathering" which will take place soon. Karen said the information gathered will be shared with the Comprehensive Planning Committee.

4. Outreach Since Last Meeting

Rosemary Presnar suggested that it is time to bring up the survey again. Jeff Levine said that his plan is to present a proposed plan for public outreach to the committee at next month's meeting and reminded the committee that he shared a draft of a document entitled "short questionnaire for public feedback" back in February, but it has yet to formally reviewed.

Deb Fahy reported that Vision Hallowell members have been participating in a training program with Maine Development Foundation (MDF) to develop a public engagement project on topics that have yet to be determined. Two of the participants also serve on the comp plan committee (John Bastey & Julie Horn). Deb & John Batey met with Joanna Crispe of MDF recently on Zoom and discussed the possibility of designing Vision Hallowell's public outreach project in collaboration with the comprehensive planning committee, following which Deb introduced Joanna & Jeff via email. Jeff said absolutely he would be open to the opportunity and will follow up with Joanna Crispe.

Action Items:

1. Jeff will send the draft questionnaire to the committee and include it in August's agenda.
2. Jeff will follow up with Joanna Crispe of Maine Development Foundation and Vision Hallowell on possible collaboration.

5. Old Business

- a. Land Use Section

An issue relating to Hallowell's property maps was discussed, specifically that they apparently lack coding relating to the current use of property. Updating them with this information could be an action item in the finished Comprehensive Plan update.

Action Item:

1. Code Enforcement Officer Doug Ides will check to see if current land use information exists and report back to Jeff Levine & Nate Rudy.

b. Transportation Section

Jeff presented "Cliff Notes" of changes and additions to the Transportation Section following last month's discussion, which has resulted in "a much better section now".

6. New Business

a. Public Facilities Section

Jeff started off this item by thanking Doug Ide and other staff at Hallowell City Hall for their invaluable assistance with this section. RSU2 school board member Chris Asche helped with the school data. The following topics were discussed:

- i. Stormwater system, some of which dates back to the 1800s and in some areas the exact location and condition is unknown
- ii. The whereabouts of 200 mystery trees
- iii. Include information on underground gas lines
- iv. Include information on solid waste treatment
- v. Is there still a water line out to Jimmy's Pond?
- vi. What happens to Hallowell's recycling?
- vii. Hallowell's relationship with RSU2
- viii. Broadband as an essential part of Hallowell's infrastructure
- ix. City owned property as public assets
- x. Include senior facilities under medical facilities inventory
- xi. Long term sustainability of volunteer firefighting model

Action Items:

1. All committee members: upload any further edits, notes, ideas and any relevant documents relating to the Public Facilities section to the relevant folder in Dropbox ASAP and/or email them to Jeff Levine, Nate Rudy & Drew Landry.

7. Discussion of Acknowledgement of Indigenous Inhabitants in Plan

Tabled until Julie Horn, who suggested this agenda item, can be present to participate in discussion.

8. Other Items/Adjournment

Jeff said that he hopes the committee can get through the remaining sections over the next two meetings with the assistance of his partner Ezra Glenn.

The meeting adjourned at 7:22pm. The next meeting is 6pm Thursday August 20 online via Zoom. Meetings take place monthly on the 3rd Thursday and the public is always welcome to attend. The zoom link can always be found on the meeting date on the calendar on the city website: <https://hallowell.govoffice.com/>

Respectfully submitted by Deb Fahy, Secretary
File location (along with other July meeting materials)

<https://www.dropbox.com/home/Comprehensive%20Plan/meetings/20200716>

Public access to meeting materials is available on the Hallowell City Website:

Home > Government > Boards and Committees > Comprehensive Planning Group

https://hallowell.govoffice.com/index.asp?Type=B_BASIC&SEC={20DB666D-1191-493F-84BD-773246D680F3}