



CITY OF HALLOWELL

ONE WINTHROP STREET
HALLOWELL, MAINE 04347

NATE RUDY
City Manager/Road Commissioner

TEL: (207) 623-4021 FAX (207) 621-8317

APPLICATION/PERMIT FOR MUNICIPAL ROAD OPENING PERMIT

NUMBER: _____

STREET: _____

STARTING DATE: _____

COMPLETION DATE: _____

APPLICATION SUBMITTED BY or FOR: _____

PROJECT DESCRIPTION:

SHOW SKETCH, OR PROVIDE ATTACHMENT, OF PROPOSED ROAD OPENING:

TYPE OF OPENING (check all that apply):

Road Surface:	Disturbed Area (Sq. Yds)	Est. Cost (see Fee Schedule)
<input type="checkbox"/> Paved	_____	_____
<input type="checkbox"/> Unpaved Shoulder	_____	_____
<input type="checkbox"/> ROW (not paved/not shoulder)	_____	_____
TOTAL:	_____	_____

CONTRACTOR(S): _____

ROAD CLOSURE REQUEST (include dates/times):

SIDEWALK CLOSURE REQUEST (include dates/times):

SPECIAL CONDITIONS FOR PERMIT (to be filled out by City staff):

SUBMITTED BY: _____ Date: _____
Address: _____ Tel: _____

NOTICE TO APPLICANT

By signing this Application/Permit, the applicant agrees to comply with all conditions and fees set forth in the Hallowell Code of Ordinances, Chapter 6, Sections 261-263. The applicant also agrees to comply with 23 MRSA, Section 3360-A regarding utility notification prior to excavation.

APPROVED BY: _____ Date: _____

Road Opening Fee Schedule

(Hallowell Code of Ordinances, Chapter 6, Section 263)

SECTION 6-263 FEE SCHEDULE

There is hereby established the following schedule of fees for granting permits for any excavation or disturbance of ground in the Right-of-Way (ROW) of any municipal street or sidewalk in the City.

1. For street/road paved surfaces and sidewalks, fifty dollars (\$50.00) per square yard.
2. For unpaved shoulders, ditches and other parts of the ROW, including trenchless technology used under the ROW, thirty dollars (\$30.00) per square yard.
3. The City of Hallowell will retain a minimum of 25% of the fee for inspection and administration. Additional inspection charges may be required for larger road openings that necessitate third-party inspections. The City will hold onto the remaining 75% of the fee for 12 months after road restoration is completed to ensure that the road repairs are adequate to withstand a freeze-thaw cycle. After this time has elapsed and once final restoration is completed, the City will reimburse to the permit holder all remaining fees.
4. The Hallowell Water District and the Greater Augusta Utility District are exempted from this fee schedule provided that any permit issued to a District is conditioned upon that District repaving the removed street surface, at its sole expense, in accordance with City standards.

[Derivation: Section 20-80, 1973 Revised Code of Ordinances as amended by Ord. No. 01-02, eff. 1/18/01]

[Derivation: Ordinance No.: 03-10, Effective May 23, 2003]

[Derivation: Ordinance No.: Derivation: Ordinance No.: 03-10, Effective May 23, 2003; Ord. No. 14-02, eff. 3/20/2014]